



Stratfield Mortimer Parish Council

Unadopted Minutes of the
Parish Council Meeting
Held on 12 March 2015 @7:30pm
At Mortimer Methodist Church Hall, West End Road, Mortimer

Present:

Councillors: M Dennett (Chairman), T Audsley, P Blagden, J Bull, A Butcher, J Earl, D Ives, N Kiley, M Lock, A Philips and A Richardson

Clerk: In the Clerks absence the Council unanimously agreed that the Minutes would be taken by Cllr Audsley

Public & Press: None.

15/41 To Receive any Apologies for Absence: P Challis, P Wingfield, The Clerk

15/42 To receive any Declarations of Interest and Dispensations and to consider any applications for the Grant of a Dispensation from Members and whether the Full Council grants its self a Dispensation in accordance with the Localism Act 2011:

Declaration of Interest: None

Dispensations: None

15/43 To resolve to approve Minutes of the Parish Council Meeting of 12.02.2015:

15/30 In the second line the words 'the Clerk' was removed.

15/33 The date of the NDP minutes was changed from 6 March 2015 to 6 Feb 2015.

15/39 Bullet point one the word appraised was changed to apprise.

After these minor amendments were agreed the Parish Council Meeting Minutes of the 12 Feb 2015 were approved as a true record and signed by the Chairman.

15/44 To receive Clerk's update (for information only): In the Clerks absence Cllr M Dennett read these out to the meeting.

- Letter received from Superfast Broadband Berkshire confirming that three cabinets connected to Mortimer Exchange serving 1,495 premises have been upgraded to fibre to the cabinets.
- Section 106 developer contributions were received from West Berkshire Council in relation to the following planning application:
 - £9,265.13 development at Tower House (12/00680/FULD)
- Confirmation of surrender of SMPC premises licence received from West Berkshire.
- After objections from West Berkshire and Royal Mail for the Parish Councils suggested name of Queen Wilhelmina Close for the development at Squirrels lodge the Parish Councils suggestion of 'Morden Close' in memory of John Morden was accepted.
- A tree preservation order (201/21/0876) has been placed by West Berkshire on a fir tree at Hasenbach, The Bevers, RG7 3SP

15/45 To receive information regarding the Parish Council the Parish Council elections 7 May 2015: SMPC have received nomination packs for the Parish Council Elections on 7 May 2015.

15/46 On the advice of NALC to agree to change the date of the Annual Meeting of the Parish Council from 14.05.2015 to 21.05.2015: Cllr M Dennett proposed to move the SMPC meeting from the 14 May 2015 to 21 May 2015. This was seconded by Cllr A Richardson and carried unanimously.

15/47 To receive Planning Committee Minutes of 12 February 2015. The minutes of this meeting was received, endorsed and adopted.

15/48 To receive planning decisions and information from West Berkshire Council (WBC)

14/02246/FULD	Fairwinds, The Street. Granted
14/02378/FULD	Land at Loves Wood. Granted
14/03206/House	8 Groves Lea. Granted

15/49 To receive Minutes from the Mortimer Neighbourhood Development Plan (NDP) Steering group of 20 February 2015 and 6 March 2015. The unapproved minutes of the NDP steering group meeting held on 20 February 2015 were received. Cllr Lock checked that members of the NDP are declaring an interest when appropriate. Cllr N Kiley stated that the NDP committee were declaring an interest when appropriate.

15/50 To receive a report on the progress and the next steps for the Mortimer NDP: Cllr D Ives raised that he felt that ratification by SMPC of NDP questionnaire was required. Cllr N Kiley quoted tight deadlines and that can't wait for ratification. A review of the NDP terms of reference showed that it is within the NDPs remit to decide a questionnaire.

15/51 To agree on behalf of the NDP

- **To send an official letter of thanks to Charles Mills of Budgens.** Unanimously agreed.
- **That the NDP Steering group carry out a survey involving a questionnaire to gather views of the community on the way forward for the NDP:**

After extensive discussion Cllr A Butcher proposed the following amendment to the above text:

"That the NDP steering group carry out a survey involving a questionnaire to gather views of the community on the way forward for the NDP subject to:

Each member of the Parish Council receiving a final draft questionnaire from the Steering group at least 7 working days in advance of the intended date of the publication;

Parish Councillors may comment if they wish to do so on the questionnaire back directly and individually to the Steering Group;

The Steering Group would then consider the comments and on each point either confirm or change the questionnaire prior to publication;"

This amendment was seconded by Cllr A Richardson, voted on and carried by 7 for, 1 against and 1 abstained.

- **That the Clerk in consultation with the Chairman of the NDP Steering group be authorised to enter into a contract with a survey company to facilitate the survey.** Unanimously agreed.
- **That the Clerk in consultation with the Chairman of the NDP Steering Group be authorised to enter into an arrangement with the Community Council of Berkshire (CCB) in order to carry out the housing needs survey for the Parish.** Unanimously agreed.
- **That the Clerk in consultation with the Chairman of the NDP Steering Group be authorised to submit an application for a Neighbourhood Planning Support Grant for up to £8,000.** Unanimously agreed.
- **That the NDP makes a donation of £50.00 to Burghfield Scout Group in recognition of their help in providing tables for the recent exhibition:** Unanimously agreed.

15/52 To receive update from the Fairground Trees and Amenities Committee Meeting of 2 March 2015. Cllr P Blagden gave a verbal update on The Fairground meeting pending publication of the minutes.

15/53 To receive report from the Wokefield Common Liaison Committee on the introduction to the Conversation Management System (CMS) approach to Wokefield Common. Cllr D Ives presented a report from Andy Coulson – Phillips, Senior Ecologist at Berks, Bucks & Oxen wildlife trust on a strategy for managing Wokefield Park.

15/54 To receive an update on the review of the SMPC Advertising Policy: Cllr J Earl gave an update on progress so far, however a definitive policy is still outstanding. The Council recognised that this needed to be resolved soon.

15/55 To receive the minutes of the Burghfield and Mortimer Neighbourhood Action Group 17 Feb 2015. These were received and noted. Cllr D Ives informed the Council that there was a new Police Inspector Christian Ward who has offered to come to the next Council meeting.

15/56 To receive District Councillors' Reports: The report from Cllr Lock was circulated. This included information that Padworth Bridge is due to reopen 27 March 2015 and the Waste Site should re-open 31 March 2015. That pupils in secondary and primary education have been notified regarding school places. That managers of Children's Centres are being made redundant and all WBC centres will be managed centrally by one manager. The peace demonstrations at AWE was without incident. Finally that Network Rail's plan for a bridge has slipped yet again. Cllr Mayes report gave an update on the District Council meeting 3 March 2015, District Parish Conference and the District Planning Document Response. Investigations have started in the "Monktons Brook Catchment Area" with CCTV work in the drains.

15/57 Finance – To resolve to agree accounts for payment:

In accordance with the Council's Financial Regulations all the following items for payment were considered together. Councillors asked for clarification on a number of items and once these were answered Cllr Dennett proposed from the Chair that these be paid which was unanimously agreed.

March 2015

- i. Sita UK Ltd (waste disposal Fairground) D/D £46.02
- ii. Unity Trust Bank Visa (Post Office £135.00, Amazon Ltd (new telephone) £44.00 inc VAT, The Big Print Ltd £452.40 (NDP Printing), Screwfix (new drill) £99.99 inc VAT, Card Fee £2.00) D/D £733.39

- iii. SLCC Enterprises Ltd (conference fee) £426.00 inc VAT
- iv. J R Secretarial Services (NDP) £217.00 and £347.00
- v. Viking (stationery) £232.00 inc VAT
- vi. J E Kirk (Reimbursable expenses) £149.69
- vii. South East Employers (SEE) £900.00 inc VAT
- viii. Thames Water (Fairground) £9.92
- ix. The Methodist Church (Hall rental) £376.00 (Annual)
- x. Glasdon UK Ltd (new dog bin) £246.10 inc VAT
- xi. Bell Cornwell (Town Planning advice NDP) £1,406.03 inc VAT
- xii. Dads Shop £24.80 inc VAT

Cllr A Richardson asked if was possible to have more detailed financial information on monthly management report. Unanimously agreed to investigate further with the Clerk.

15/58 To receive Correspondence (for information only):

- Cllr Earl read an email that he had received from Mr & Mrs Morsley complaining that their correspondence to the Council has not been responded to, Cllr Blagden also raised concern that his correspondence to the Clerk had not received a reply. Cllr M Dennett to discuss further with the Clerk.
- Correspondence received via internet regarding removal of cemetery detritus – Chairman of cemetery committee to investigate further.
- The Beavers want to sow wildflowers on The Fairground, Cllr P Blagden to respond.

15/59 To receive Minor Matters (for information only)

- Wed 25th March Berkshire County Training ‘ Being a good employer’ at Calcot. Anyone interested to talk to Cllr M Dennett.
- Cllr N Kiley asked for clarification as to when The Council should be requesting more than one quote for works or services.
- Post Office update. It is a commercial decision between the current post mistress and the Post Office which it is not appropriate for the Council to be involved at this moment.
- Cllr N Kiley met with Cllr R Longton (Burghfield Parish Council) to give information on how to get started on a NDP.
- Cllr A Richardson had received a complaint regarding noise from the metal football goals on The Fairground, Fairground committee to investigate further.
- Cllr Lock has been approached by a local charity delivering employee volunteering for companies asking if there were any community organisations or charities needing community work.
- Cllr Lock reported that the members bid on behalf of Alfred Palmer Memorial Field had been successful.

15/60 To receive future Agenda items:

- Ensuring adequate cover for any absence of the Clerk.

Date of next meeting: Thursday 16 April 2015

The Meeting closed at 10:10pm