



Stratfield Mortimer Parish Council Agenda

**Members of the Finance and General Purposes Committee are
Summoned to attend the Committee Meeting to be held online on
Tuesday 1st December 2020 at 7.30pm**

Members of the public and press are welcome to attend.

The link to the meeting is: [Teams Meeting](#)

Login details may also be found at www.stratfield-mortimer.gov.uk. Alternatively, please contact the Clerk by phoning 0118 9331955 or email the.clerk@stratfield-mortimer.gov.uk.

Please note that online meetings may be recorded, and your attendance/participation implies consent.

Part I

20/053 Public Questions (for agenda items only) - MD

20/054 To receive any apologies for absence - MD

20/055 To receive any declarations of interest - MD

To receive from Members at this point or at any point during the meeting, in respect of any items included on the agenda, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation - MD

Members are reminded that if they declare an interest they may have to leave immediately after having made representations, given evidence, or answered questions and before the debate starts unless he/she has obtained a dispensation.

20/056 Minutes of Last Meeting

To resolve to APPROVE the Minutes of the Finance and General Purposes Committee meeting of the 3rd November 2020 - [MD](#)

20/057 Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 3rd November 2020 and other updates. Appendix 20/057 circulated - [Clerk](#)

20/058 Items to be taken into private session

To determine which items, if any, of the Agenda should be taken with the public excluded – [MD](#)

20/059 Committee and Working Party/Group Reports

1. Strategy Working Party - [DM](#)
2. Newsletter – [MD](#)

20/060 Items for Consideration and Resolution

1. Project Management Consultant - [MD](#)
 - a. Appoint a project management consultant for Council projects that need that expertise
 - b. Agree that the first project to commence will be the widening of the footpath to St Mary's school
 - c. Authorise the Clerk, the Chairman and the Chairman of SWP to continue the recruitment process for the Project Manager and to bring a recommendation to the January F&GP and then to January Full Council.
2. BT Phone Box – [MD](#)
 - a. To consider the purpose and management of the adopted phone box and agree other actions.
 - b. To receive, consider and RESOLVE the signing of the agreement and authorise the payment of the fee of £1.00.
3. Pillbox - [Clerk](#)

To receive and consider the Notice for Tenant and Declaration and RESOLVE the signing of the Declaration.

4. CIL Consultation - [DM](#)

To AGREE to publish on the SMPC website the other ideas put forward by the public during the CIL consultation last February along with the Council's initial comments.

5. Budget -[RFO](#)

To receive, consider and APPROVE the draft budget for circulation to Council members.

20/061 Items for information only

Minor Matters - [MD](#)

20/062 Finance

1. Accounts to 31st October 2020 – [RFO](#)

To receive and APPROVE the Income and Expenditure Report and the Balance Sheet.

2. Internal Control - MD

To receive and note the report for the period 1st April 2020 – 30th September 2020.

3. External Auditor's Report - RFO

To receive the report for presentation to Full Council on the 14th January 2020.

20/063 Communications

To identify items for communicating - MD

20/064 Future Agenda Items

To identify future agenda items - MD

20/065 Exclusion of Press and Public

To pass a resolution under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public from the meeting at Part II, items identified at 20/058 on the Agenda, due to the confidential nature of the business to be transacted - MD.

Mrs. L. Hannawin, Clerk
26/11/2020