



Stratfield Mortimer Parish Council
All Members of the Council are Summoned to attend the
Parish Council Meeting
on Thursday 12th September 2019 at 7:30pm
at the Methodist Church Hall, West End Road, Mortimer

No.	<u>Item Detail</u>	
19/85.	Public Questions.	MD
19/86.	To receive any apologies for absence	MD
19/87.	<p>Declarations of Interest</p> <p>To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.</p> <p><i>Members are reminded that if they declare an interest they must leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.</i></p>	MD
19/88.	To resolve to APPROVE the Minutes of the Parish Council Meeting of the 11 th July 2019.	MD
19/89.	To receive an update on actions taken from the previous Parish Council meetings.	Clerk
19/90.	To receive and APPROVE the Income and Expenditure Report for the two months to 31st July 2019 and the Balance Sheet as of that date.	RFO
19/91.	To receive and note the Bank Reconciliation report for the period 1 st April – 30 th June 2019.	CL
19/92.	To RESOLVE to appoint Cllr. S. Beard and co-opt Mr. P. Wingfield onto the Strategy Working Party.	MD
19/93.	To RESOLVE to appoint Cllr. K. Field onto Committees and Working Parties.	MD
19/94.	<p>To RESOLVE that:-</p> <ul style="list-style-type: none"> a) The benefits of the Parish Council effectively taking ownership of the library, outlined in this report, be communicated to WBC. b) The proposal to take over the ownership and day to day management of the library building be subject to public consultation. c) Expressions of interest be sought to become trustees of a charitable trust that will run the library building on a day to day basis. 	CL
19/95.	<p>To RESOLVE to:</p> <ul style="list-style-type: none"> a) To write to TA Fisher making the points listed in Appendix 2 of the report of a meeting with TA Fisher. b) To write to Englefield Estate requesting a permissive footpath between the SW corner of the Green Space and Summerlug. <p>and to RECEIVE an update on a meeting with WBC concerning the Green Space</p>	DM
19/96.	To APPROVE an additional budget of £4,000 for the Station Car Park project as recommended by Finance and General Purpose.	DM
19/97.	To AGREE a reply to the letter received from Bell Cornwell.	MD
19/98.	To receive the procedure for reviewing the Financial Regulations, Freedom of Information Policy and Complaints Procedure as recommended by Finance and General Purpose.	MD

Stratfield Mortimer Parish Council

19/99.	<p>To receive a report on the VE Day 75 Commemorations and AGREE:</p> <p>a) The planned activities for the dates of Friday 8th and Saturday 9th May 2020.</p> <p>b) The budget necessary for the activities identified in a).</p> <p>c) The co-option of members of the public to the VE Day 75 Commemorations Working Group.</p>	LJ																																												
19/100.	To receive District Councillors' Reports.	MD																																												
19/101.	<p>To note the meetings that have taken place of the following committees and to receive the approved/draft minutes:</p> <p>Fairground and Cemetery 23rd July 2019</p> <p>Planning 25th July 2019</p> <p>Planning 8th August 2019</p> <p>Fairground and Cemetery 13th August 2019</p> <p>Finance and General Purposes 3rd September 2019</p>	MD																																												
19/102.	<p>To receive planning decisions and information from West Berkshire Council:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Application</u></th> <th style="text-align: left;"><u>Address</u></th> <th style="text-align: left;"><u>Decision</u></th> <th style="text-align: left;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>19/01175/HOUSE</td> <td>1 King Street, Mortimer Common, Reading RG7 3RS</td> <td>Approved</td> <td>12/07/19</td> </tr> <tr> <td></td> <td colspan="3">Proposed 1.2m high stone wall with 1.1m high vehicular and pedestrian gates to highway boundary and 2.4m high fence to part side and part rear boundaries with 1.8m high fence to remaining boundaries <u>SMPC Comments:</u> No objections</td> </tr> <tr> <td>19/01071/CERTP</td> <td>7 The Avenue, Mortimer Common, Reading</td> <td>Approved</td> <td>12/08/19</td> </tr> <tr> <td></td> <td colspan="3">Replace tile cladding and render with new style cladding (Hardy board) type system. <i>No comments requested by West Berkshire Council</i></td> </tr> <tr> <td>19/01586/HOUSE</td> <td>14 Asparagus Close, Mortimer, Reading, Berkshire, RG7 3WY</td> <td>Approved</td> <td>09/08/19</td> </tr> <tr> <td></td> <td colspan="3">Proposed rear conservatory <u>SMPC Comments:</u> No objections but the Parish Council noted that, from the drawings supplied with the application, the proposed conservatory is very large and is more of a rear extension to the house.</td> </tr> <tr> <td>19/01697/HOUSE</td> <td>Lowlands, Ravensworth Road, Mortimer West End, Reading, RG7 3UD</td> <td>Approved</td> <td>30/08/19</td> </tr> <tr> <td></td> <td colspan="3">Single storey rear extension and minor internal alterations <u>SMPC Comments:</u> No objections</td> </tr> <tr> <td>19/01718/FULD</td> <td>52 Stephens Close, Mortimer Common, Reading, RG7 3TY</td> <td>Approved</td> <td>04/09/19</td> </tr> <tr> <td></td> <td colspan="3">Move previously approved bungalow slightly forward to clear existing public sewer and changes to window layout <u>SMPC Comments:</u> No objections</td> </tr> </tbody> </table> <p>To receive any further decisions made following date of this Agenda.</p>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	19/01175/HOUSE	1 King Street, Mortimer Common, Reading RG7 3RS	Approved	12/07/19		Proposed 1.2m high stone wall with 1.1m high vehicular and pedestrian gates to highway boundary and 2.4m high fence to part side and part rear boundaries with 1.8m high fence to remaining boundaries <u>SMPC Comments:</u> No objections			19/01071/CERTP	7 The Avenue, Mortimer Common, Reading	Approved	12/08/19		Replace tile cladding and render with new style cladding (Hardy board) type system. <i>No comments requested by West Berkshire Council</i>			19/01586/HOUSE	14 Asparagus Close, Mortimer, Reading, Berkshire, RG7 3WY	Approved	09/08/19		Proposed rear conservatory <u>SMPC Comments:</u> No objections but the Parish Council noted that, from the drawings supplied with the application, the proposed conservatory is very large and is more of a rear extension to the house.			19/01697/HOUSE	Lowlands, Ravensworth Road, Mortimer West End, Reading, RG7 3UD	Approved	30/08/19		Single storey rear extension and minor internal alterations <u>SMPC Comments:</u> No objections			19/01718/FULD	52 Stephens Close, Mortimer Common, Reading, RG7 3TY	Approved	04/09/19		Move previously approved bungalow slightly forward to clear existing public sewer and changes to window layout <u>SMPC Comments:</u> No objections			MD
<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>																																											
19/01175/HOUSE	1 King Street, Mortimer Common, Reading RG7 3RS	Approved	12/07/19																																											
	Proposed 1.2m high stone wall with 1.1m high vehicular and pedestrian gates to highway boundary and 2.4m high fence to part side and part rear boundaries with 1.8m high fence to remaining boundaries <u>SMPC Comments:</u> No objections																																													
19/01071/CERTP	7 The Avenue, Mortimer Common, Reading	Approved	12/08/19																																											
	Replace tile cladding and render with new style cladding (Hardy board) type system. <i>No comments requested by West Berkshire Council</i>																																													
19/01586/HOUSE	14 Asparagus Close, Mortimer, Reading, Berkshire, RG7 3WY	Approved	09/08/19																																											
	Proposed rear conservatory <u>SMPC Comments:</u> No objections but the Parish Council noted that, from the drawings supplied with the application, the proposed conservatory is very large and is more of a rear extension to the house.																																													
19/01697/HOUSE	Lowlands, Ravensworth Road, Mortimer West End, Reading, RG7 3UD	Approved	30/08/19																																											
	Single storey rear extension and minor internal alterations <u>SMPC Comments:</u> No objections																																													
19/01718/FULD	52 Stephens Close, Mortimer Common, Reading, RG7 3TY	Approved	04/09/19																																											
	Move previously approved bungalow slightly forward to clear existing public sewer and changes to window layout <u>SMPC Comments:</u> No objections																																													

Stratfield Mortimer Parish Council

19/103.	To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:	MD
	1 HMRC – Month 4 (July) 2019/2020 PAYE/NIC.	£888.76
	2 HMRC – Month 5 (August) 2019/2020 PAYE/NIC	£893.76
	3 Salaries & Wages – Mth. 4 – 2019 (July) Note: this figure includes a Direct Debit for the pension element	£3,540.64
	4 Salaries & Wages – Mth 5. – 2019 (August) – figure includes a Direct Debit for the pension element	£3,716.94
	5 Enforcement Bailiffs t/a Quality Bailiffs – servicing order on Friday, 26 th July, re Fairground incursion – inc. VAT	£1,680.00
	6 B. O'Reilly – 12x 2 nd Class stamps	£8.02
	7 B. O'Reilly – 3 x colour inkjet toners and 5 x reams white A4 paper	£239.15
	8 JR Bull Construction – supply key safe and install large safe to office floor	£99.94
	9 M. Dennett – 6x rails & posts for Fairground fencing repair	£68.40
	10 Susan Ellis – Retaining fee for Data Protection & Freedom of Information Consultancy Services 2019-2020	£25.00
	11 AES – supply and installation of waterproof pipe to tennis court electrical cabinet – inc. VAT	£438.00
	12 AES – clean and repaint cemetery gates – inc. VAT	£357.60
	13 C&D Ground Maintenance – grass cutting works July 2019 – inc. VAT	£774.00
	14 SUEZ Recycling – Fairground scheduled charges for July – inc. VAT [DD]	£124.39
	15 Dads Shop – Drill pump, refuse ties, pozi screw, wasp killer powder, gloves – inc. VAT	£35.08
	16 Kim Bedford – Councillor Fundamentals evening session and travel	£342.50
	17 EE – monthly telephone charges for August 2019 inc. VAT [DD]	£29.26
	18 L. Hannawin – 50x clear recycling bags for Woodside Recycling	£10.00
	19 L. Hannawin – Land Registry for footpath registration documents	£21.00
19/104.	Finance – To resolve to agree accounts for payment:	Clerk
	1 SUEZ Recycling – Fairground scheduled charges for August – inc. VAT [DD]	£124.39
	2 M. Dennett – Expenses: Keep Off signs for concrete blocks on Fairground	£19.74
	3 Dads Shop – mole trap, fencing pliers, refuse bags, seeds – inc. VAT	£35.08
	4 C&D Ground Maintenance – grass cutting works August 2019 – inc. VAT	£774.00
	5 Englefield Estate – Quarterly Rent for Cemetery (Oct-Dec2019)	£62.50
	6 AES – repair to Multiplay – inc. VAT	£450.00
	7 B O'Reilly – Expenses: postage stamps for Parish office	£38.90

Stratfield Mortimer Parish Council

	<p>8 J.R. Bull Construction – repair Fairground stile £140.00</p> <p>9 Oliver Signs – printing of SMPC summer newsletter – inc. VAT £518.71</p> <p>10 Stuart Michael Associates – Station car park drainage survey (site visit and general drawing of impermeable area) – inc. VAT £937.78</p> <p>11 Stuart Michael Associates – Station car park drainage survey (further work on drawing for additional survey information) – inc. VAT £300.00</p>	
19/105.	To receive the Clerk’s report.	Clerk
19/106.	<p>To receive Correspondence (for information only):</p> <p>1 Email – West Berkshire Council (WBC): Confirmation that the Housing and Economic Lane Availability Assessment (HELAA), which will set out the sites submitted to the council, for consideration for development, as part of the local plan process, should be published in September.</p> <p>2 Email – WBC: Consultation on the West Berkshire draft Revised Statement of Community Involvement (SCI). Forwarded to Planning Committee.</p> <p>3 Email – Basingstoke and Deane Borough Council: Consultation on the Draft Whitchurch Conservation Appraisal and Management Plan Supplementary Planning Document. Forwarded to Chairman of Planning.</p> <p>4 Email – WBC: Highway Winter Service Plan 2019/20 – Consultation. Forwarded to Chairs of Roads, Footpaths and Commons and Fairground and Cemetery.</p> <p>5 Email – NAG: Minutes received from 26/06/19 and adopted constitution</p> <p>6 Email – AWE Local Liaison Committee Meeting: Minutes received.</p> <p>7 Email – WBC: West Berkshire Climate Conference - Monday 28 October, 10am – 4pm, Newbury College.</p> <p>8 Email – WBC: Eastern Area Site Visit - 19/01038/FULD Land Adjacent To 1A King Street.</p> <p>9 Email – Citizen Advice Bureau: request for a grant.</p> <p>10 Email – Gigaclear: Details of new Community Engagement Manager</p> <p>11 Email – WBC: Library data for first quarter.</p> <p>12 Email – NHS: NHS Neighbourhood engagement event – 19th September, 10am-12.30pm, Shaw House.</p>	Clerk
19/107.	To identify items for communicating.	DK
19/108.	To receive Minor Matters (for information only).	MD
19/109.	To receive any future Agenda Items.	MD
19/110.	<p>Exclusion of Press and Public</p> <p>To pass a resolution to exclude members of the press and public from the meeting at Part II, items 19/105 and 19/106 on the Agenda, due to the confidential nature of the information being discussed</p>	MD
19/111.	To receive the Risk Register as recommended by Finance and General Purposes.	MD

Stratfield Mortimer Parish Council

19/112.	To receive a report on the protocol regarding the passing of a senior national figure and the actions as recommended by Finance and General Purposes.	Clerk
----------------	--	-------

L. Hannawin, Clerk
06/09/2019

Members of the public and press are welcome to attend