



# Stratfield Mortimer Parish Council

## Minutes of the Fairground, Trees and Amenities Committee Meeting

held on Tuesday 20<sup>th</sup> March 2018 @ 6:15 pm

at The Parish Council Office, 27 Victoria Road, Mortimer. RG7 3SH

### Present:

Councillors: Cllr. N. Kiley (Chairman), Cllr. J. Bull, Cllr. P. Challis, Cllr. M. Dennett, Cllr. C. Lewis, Cllr. P. Wingfield.

Cllr. P. Wingfield.

Clerk: Lynn Hannawin – Deputy Parish Clerk

Public/Press: No members of the public and no members of the press present.

<b>Part I</b>		
<b>18/15</b>	<b>Public Questions:</b> None	
<b>18/16</b>	<b>To receive any apologies for absence:</b> Apologies were received from Cllr. A. Richardson	
<b>18/17</b>	<b>To receive any declarations of interest and dispensations:</b> None	
<b>18/18</b>	<b>To receive and approve the minutes for the Fairground, Trees and Amenities Committee meeting held on Thursday, 1st February 2018:</b> Received and <b>APPROVED</b> to be signed as a true record of the meeting.	
<b>18/19</b>	<b>Exclusion of Press and Public:</b> It was <b>AGREED</b> to exclude members of the public and the press due to the confidential and personal information to be discussed under Agenda Items 18/20.	
<b>Part II</b>		
<b>18/20</b>	<p><b>To RESOLVE to accept a quotation for the fencing work for Hammonds Heath and the Conservation Area.</b></p> <p>Cllr. N. Kiley reported that four quotations for the fencing work were sought in writing, but only two responded despite confirmation from all four that they wished to quote. Cllr. N. Kiley presented the two quotes that had been received. Questions were raised as to whether the quotes are unconditional or if they have caveats. It was agreed for Cllr. N. Kiley and the Deputy Clerk to confirm with the chosen contractor that the price quoted is the total price that SMPC will be paying. The PO can then be raised and forwarded to the Committee members for final approval. Subject to the conditions above, proposed by Cllr. J. Bull, and seconded by Cllr. C. Lewis, it was <b>RESOLVED</b> unanimously to place an order with Mortimer Maintenance, as per the revised specification and quote, for the fencing work for Hammonds Heath and the Conservation Area.</p>	<b>NK/Deputy Clerk</b>

The meeting closed at 6:43 pm.