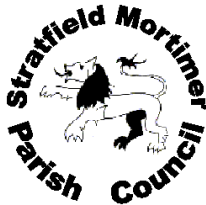


Stratfield Mortimer Parish Council

Minutes of the Full Council Meeting

held on 08th March 2018 @ 7.30 pm

at Mortimer Methodist Church, West End Road, Mortimer



Present:

Councillors: Cllr. P. Wingfield (Chairman), Cllr. M. Dennett, Cllr. J. Bull, Cllr. N. Carter, Cllr. P. Challis, Cllr. D. Ives, Cllr. K. Johnson, Cllr. L. Jones, Cllr. N. Kiley, Cllr. D. Kilshaw, Cllr. C. Lewis, Cllr. M. Lock, Cllr. A. Richardson.

Clerk: Lynn Hannawin – Deputy Clerk, Bernise O'Reilly – Assistant to the Clerk

Public/Press: There was 2 members of the public, District Cllr. G. Bridgman arrived during the meeting and no members of the press present.

18/263	Public Questions: None.	
18/264	To receive any apologies for absence: Cllr. T. Reade	
18/265	To receive any declarations of interest and dispensations: None.	
18/266	Councillor Co-option to fill the current casual vacancy: Mr. S. Hill and Mr. T. O'Connor were present as candidates for co-option. Each gave a brief presentation as to why they should be co-opted as a Stratfield Mortimer Parish Councillor and were asked questions by the Councillors present. Two councillors requested a secret ballot. Having received an absolute majority of those present and voting, Mr. S. Hill was duly declared as co-opted. Cllr. P. Wingfield informed Mr. T. O'Connor that the council would be pleased if he would consider joining a committee(s) as a co-opted committee member and to contact the Parish Office to arrange this if he wished.	
18/267	To resolve to approve the Minutes of the Parish Council Meeting of 8th February: Further to the amendments read, the minutes were APPROVED for signature as a true record of the meeting.	
18/268	To consider WBC's proposals to prepare a new local plan. Also, to resolve that the Deputy Clerk, in conjunction with the Chairman, be delegated to respond to the proposals in order to meet the consultation deadline. Cllr. P. Wingfield presented the Local Plan/NDP update. Councillors asked brief questions about the amount of work involved in responding to the proposals, which will take approximately two days and which Cllr. P. Wingfield is prepared to undertake. The resolution "that the Deputy Clerk, in conjunction with the Chairman, be delegated to respond to the proposals in order to meet the	

	consultation deadline”, proposed by Cllr. C. Lewis and seconded by Cllr. M. Dennett, was AGREED unanimously.	Deputy Clerk/PW
18/269	<p>To consider Members’ Bids for this round which closes on the 30th April 2018:</p> <p>Cllr. P. Wingfield reported that to date Mortimer Village Partnership have been asked to contact their Affiliated Groups to present possible ideas for the Members’ Bids, but groups need to be within the Parish. In addition, SMPC may apply to purchase a Speed Indication Device (SID). Councillors were requested to forward any other ideas to the Parish Office list of all potential ideas will be presented at the Full Council meeting in April.</p> <ul style="list-style-type: none"> • Cllr. A. Richardson asked for an update on the previous Members’ Bids and was informed that the portable lights are just about to be purchased and the tennis court entry system is still waiting for the electricians to be fitted. Cllr. D. Kilshaw offered to contact the electrician. • Cllr. M. Lock suggested exercise apparatus could be purchased for the APMF and Cllr. L. Jones to forward any relevant information on this to the Parish Office. 	<p>All/ Deputy Clerk</p> <p>DK</p> <p>LJ</p>
18/270	<p>To receive an update on the SMPC Transition Plan and a presentation on the committee structure:</p> <p>Cllr. P. Wingfield gave a presentation on the current situation and issues and the possible solutions. Following a discussion, the working party will produce a proposal for a committee meeting structure, taking into considering the following:</p> <ul style="list-style-type: none"> • That there are no objections to reducing the frequency of the committee meetings. • That all committees should meet at least 3 times a year. • The timing of the Full Council meeting should be moved back to allow for a longer period from the meeting date of the Finance and General Purposes Committee. • The Finance and General Purposes meeting should be switched, if possible, to meeting every other month. 	PW
18/271	<p>To agree to buy the projector required for Planning Committee meetings and other presentations:</p> <p>Cllr. M. Dennett proposed an alternative option to the projector that had been recommended by Cllr. D. Kilshaw. Following a brief discussion, proposed by Cllr. A. Richardson and seconded by Cllr. D. Kilshaw, it was AGREED unanimously to purchase a Optoma UHD550X 4K UHD 2800 ANSI Lumens DLP Home Entertainment Projector.</p>	Deputy Clerk
18/272	<p>To receive a report on a “Viewing Calendar”:</p> <p>It is not feasible to have a global calendar that operates with the current email system, but it is possible to have a separate Google calendar that SMPC Councillors and Officers can see and that the Officers can populate with relevant dates. The next step would be to obtain a viable email system with a global calendar. In the meantime, Cllr. D. Kilshaw will set up a Google Calendar for managing relevant dates.</p>	DK/Deputy Clerk
18/273	<p>To receive District Councillors’ Reports:</p> <ul style="list-style-type: none"> • Cllr. G. Bridgman had submitted a summary report prior to the meeting which was received and noted. 	

	<ul style="list-style-type: none"> Cllr. M. Lock presented her report. 																									
18/274	<p>To note the meetings that have taken place of the following committees and to receive the draft minutes:</p> <p>Planning Committee 8th February 2018 Finance and General Purposes Committee 15th February 2018 Communications Committee, 27th February 2018</p> <p>The above minutes were received and noted.</p> <p>Finance and General Purposes Committee 5th March 2018</p> <p>Cllr. P. Wingfield presented the Reserve adjustments that were considered at the Finances and General Purposes meeting on the 5th March, 2018. These Reserve adjustments, will be created prior to the end of the year to pay invoices early next year which relate to projects in the 2017/2018 budget.</p> <p>Proposed by Cllr. N. Kiley and seconded by Cllr. A. Richardson, it was AGREED unanimously to proceed with the Reserve adjustments as recommended by Finances and General Purposes Committee.</p>	Clerk																								
18/275	<p>To receive an update report on Parish Youth Leadership:</p> <p>Cllr. P. Wingfield reported that Burghfield Parish Council have decided not to participate in the Berkshire Youth survey. Berkshire Youth have attended Mortimer St Mary's to carry out the survey with the Year 6 classes and there is a further session planned for Monday 12th March should any other Councillors wish to attend.</p>																									
18/276	<p>To receive an update report on Garth Hall:</p> <p>Cllr. M. Dennett reported that he has found the previous relevant documents and costs and will be calling a meeting of the working party.</p>	MD																								
18/277	<p>To receive planning decisions and information from West Berkshire Council:</p> <p>In addition to those on the agenda, the following decisions were received:</p> <table border="0"> <thead> <tr> <th><u>Application</u></th> <th><u>Address</u></th> <th><u>Decision</u></th> <th><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>17/03385/HOUSE</td> <td>Westhill, West End Road, Mortimer, RG7 3TP</td> <td>Approved</td> <td>02/03/18</td> </tr> <tr> <td colspan="4"><u>SMPC Comments</u></td> </tr> <tr> <td colspan="4">No objections to the build but note and support comments of Highways and Tree Officer.</td> </tr> <tr> <td>17/03466/HOUSE</td> <td>Pond House, Kiln Lane, Mortimer, RG7 3PN</td> <td>Approved</td> <td>05/03/18</td> </tr> <tr> <td colspan="4">SMPC had no objections</td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	17/03385/HOUSE	Westhill, West End Road, Mortimer, RG7 3TP	Approved	02/03/18	<u>SMPC Comments</u>				No objections to the build but note and support comments of Highways and Tree Officer.				17/03466/HOUSE	Pond House, Kiln Lane, Mortimer, RG7 3PN	Approved	05/03/18	SMPC had no objections				
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18/278	<p>To receive Clerk's Financial Report on the December 2017 and January 2018 Financial A/Cs:</p> <p>Received and AGREED.</p>																									
18/279	<p>To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:</p> <table border="0"> <tbody> <tr> <td>1 Salaries & Wages – Mth. 11 – 2017</td> <td>£3126.22</td> </tr> <tr> <td>2 R.C. Saunders Ltd – Heras fencing</td> <td>£60</td> </tr> <tr> <td>3 Andrew Hazelden – Community Plate</td> <td>£250.00</td> </tr> </tbody> </table> <p>Received and noted.</p>	1 Salaries & Wages – Mth. 11 – 2017	£3126.22	2 R.C. Saunders Ltd – Heras fencing	£60	3 Andrew Hazelden – Community Plate	£250.00																			
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18/280	<p>Finance - To resolve to agree accounts for payment:</p> <table border="0"> <tr> <td>1 Englefield Estate – Burial Ground rent</td> <td style="text-align: right;">£62.50</td> </tr> <tr> <td>2 HMRC – Mth 11 2017/2018 PAYE/NIC</td> <td style="text-align: right;">£1196.38</td> </tr> <tr> <td>3 L. Hannawin – postage</td> <td style="text-align: right;">£0.98</td> </tr> <tr> <td> L. Hannawin – 5 x reporters notebooks</td> <td style="text-align: right;">£6.42</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">£7.40</td> </tr> <tr> <td>4 Suez – Fairground wastNonee collection Jan 2018 inc. VAT DD</td> <td style="text-align: right;">£119.60</td> </tr> <tr> <td>5 H. Selwyn-Jones – laptop – inc. VAT</td> <td style="text-align: right;">£908.98</td> </tr> <tr> <td> H. Selwyn-Jone – 2 x backup storage disks – inc. VAT</td> <td style="text-align: right;">£109.98</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">£1018.96</td> </tr> <tr> <td>6 Ritelite Systems – Members’ Bids portable floodlights - inc. VAT</td> <td style="text-align: right;">£8400.00</td> </tr> <tr> <td>7 MVP Funday – cost of electricity for pitch</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>8 The Good Exchange – Handybus</td> <td style="text-align: right;">£2036.00</td> </tr> <tr> <td>9 WCTD – Completion of Sport & Active Leisure report and travel expenses (October) - inc. VAT</td> <td style="text-align: right;">£2425.38</td> </tr> </table> <p>The accounts were received and AGREED for payment unanimously.</p>	1 Englefield Estate – Burial Ground rent	£62.50	2 HMRC – Mth 11 2017/2018 PAYE/NIC	£1196.38	3 L. Hannawin – postage	£0.98	L. Hannawin – 5 x reporters notebooks	£6.42		£7.40	4 Suez – Fairground wastNonee collection Jan 2018 inc. VAT DD	£119.60	5 H. Selwyn-Jones – laptop – inc. VAT	£908.98	H. Selwyn-Jone – 2 x backup storage disks – inc. VAT	£109.98		£1018.96	6 Ritelite Systems – Members’ Bids portable floodlights - inc. VAT	£8400.00	7 MVP Funday – cost of electricity for pitch	£10.00	8 The Good Exchange – Handybus	£2036.00	9 WCTD – Completion of Sport & Active Leisure report and travel expenses (October) - inc. VAT	£2425.38	
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18/281	<p>To receive Correspondence (for information only): Received and noted.</p>																											
18/282	<p>Items for Communicating and newsletter:</p> <ul style="list-style-type: none"> • Cllr. A. Richardson requested Councillors to let Cllr. D. Kilshaw and the Office know of any suggestions of items to include in the newsletter. • Positive feedback has been received about the recent newsletter and it has been suggested that it should include a feature e.g. the history of a certain feature in the village. • The Fun Day is on Saturday 7th July and a rota is required for volunteers to man the Parish Council stall – can all Councillors please volunteer. Any ideas for the stall should be forwarded to Cllr. A. Richardson. • Items to be communicated are the co-option of Stephan Hill and an update on the Youth Project. 	<p style="text-align: center;">All</p> <p style="text-align: center;">All</p> <p style="text-align: center;">Deputy Clerk/P W</p>																										
18/283	<p>To receive Minor Matters (for information only):</p> <ul style="list-style-type: none"> • Cllr. D. Ives reported that, due to staff sickness at West Berkshire Council, the SID implementation, planned to start on Monday March 12th, has been cancelled. • Cllr. N. Carter reported that the path between the Horse and Groom and St John’s School is clearer and appears to be draining. • Cllr. N. Kiley reported that at the recent NAG meeting, TVP stated that crime is low in this part of West Berkshire. • Cllr. C. Lewis asked Cllr. G. Bridgman about the amount of rubbish and debris in the verges. Cllr. G. Bridgman said it needed to be reported to Streetcare and if it still isn’t picked up then he would raise it as an issue. 																											

	<ul style="list-style-type: none"> • Cllr. D. Kilshaw reported that he had had a very positive meeting with an officer from West Berkshire Council, about the Mortimer/Burgfield footpath, and the officer will be investigating and providing information about costs etc. • Cllr. P. Challis enquired about the state of the area around the Memorial Pond and Gigaclear. The Deputy Clerk will ask the Clerk for an update. 	Deputy Clerk
18/284	To receive any future Agenda Items: None.	

The next meeting is on 12th April 2018.

The meeting closed at 9.22 pm.