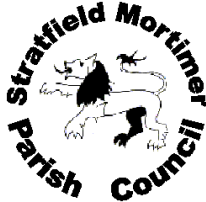


Stratfield Mortimer Parish Council

Minutes of the Full Council Meeting

held on 8th February 2018 @ 7.30 pm

at Mortimer Methodist Church, West End Road, Mortimer



Present:

Councillors: Cllr. P. Wingfield (Chairman), Cllr. M. Dennett, Cllr. J. Bull, Cllr. N. Carter, Cllr. P. Challis, Cllr. D. Ives, Cllr. K. Johnson, Cllr. N. Kiley, Cllr. D. Kilshaw, Cllr. T. Reade, Cllr. A. Richardson.

Clerk: Lynn Hannawin – Deputy Clerk

Public/Press: There were 4 members of the public and no members of the press present.

Part I		
18/238	Public Questions: Members of the local Handybus organisation gave a short presentation of their current activities.	
18/239	To receive any apologies for absence: Cllr. L. Jones, Cllr. C. Lewis, Cllr. M. Lock.	
18/240	To receive any declarations of interest and dispensations: None.	
18/241	To resolve to approve the Minutes of the Parish Council Meeting of 11th January 2018: Further to the amendments read, the minutes were APPROVED for signature as a true record of the meeting.	
#	For the convenience of the public, it was AGREED to bring forward agenda item 18/248.	
18/248	To agree the recommendation of the Finance and General Purposes Committee, in respect of an S137 grant to help fund the operational expenses of Handy Bus for 2018/19. The above resolution was proposed by Cllr. N. Kiley and seconded by Cllr. N. Carter and was AGREED unanimously with the proviso that further information will be provided by Handybus members on a proforma. Handybus members agreed to this condition and Cllr. A. Richardson will produce the proforma and forward it to the Deputy Clerk for distribution to Handybus members.	AR Clerk
18/242	To receive a paper on the proposed Public Forums and consider the motion "Stratfield Mortimer Parish Council resolves to organise a series of public forums on topics of interest. The first such forum, on 'speeding in the village' to take place at the Annual Parish Meeting." The above resolution was proposed by Cllr. D. Kilshaw, seconded by Cllr. N. Kiley, was AGREED unanimously. Cllrs. Kilshaw and Wingfield will prepare the boards and presentation for the Annual Parish Meeting.	DK PW

18/243	<p>To receive a paper on the proposed Annual Parish Meeting and consider the motion “Stratfield Mortimer Parish Council agrees the Agenda for the 2018 Annual Parish Meeting contained in this paper”</p> <p>After discussion, the following agenda for the Annual Parish Meeting on the 30th April was AGREED:</p> <ol style="list-style-type: none"> 1. Welcome by the Parish Council Chairman. 2. Presentation of the SMPC Community Award. 3. To receive the Minutes of the 2017 Annual Parish Meeting. 4. The Annual Report of Stratfield Mortimer Parish Council. 5. Open discussion on “speeding in the village”. 6. Open Forum and Questions. <p>Cllr. M. Dennett reported that Pete Blagden will receive this year’s SMPC Community Award and letters are being sent to the other two nominees thanking them for their contribution to village life.</p>	
18/244	<p>To receive a paper on the request by Mortimer Cricket Club to permit the use of the Fairground Cricket pitch by Shinfield 3rd XI team during the Summer 2018 season and consider the motion “The Council is asked to agree a request from Mortimer Cricket Club to permit Shinfield 3rd XI cricket team to use the Fairground Cricket pitch during the summer 2018 season, when not in use by the Mortimer team, subject to clarifying the position regarding the Cricket pitch lease, and also that all necessary insurances are in place.”</p> <p>The above resolution was proposed by Cllr. T. Reade, seconded by Cllr. D. Kilshaw and was AGREED with 8 votes for and 3 abstentions. The Clerk will inform the Cricket Club of the decision.</p>	Clerk
18/245	<p>To agree the delegation of authority in respect of the Proper Officer and the Responsible Finance Officer as considered by the Finance and General Purpose Committee.</p> <p>The resolution from the The Finance and General Purposes Committee that:</p> <ul style="list-style-type: none"> • the Deputy Clerk be appointed both as Deputy Proper Officer (PO) and Deputy Responsible Financial Officer (RFO); • the Deputy PO and RFO shall act in place of the PO and RFO when absent, and also when pressure of work makes this necessary; • all delegations of authority under Standing Orders and Financial Regulations vested in the PO and the RFO are delegated to the Deputy, when acting in those capacities. <p>was AGREED unanimously.</p>	
18/246	<p>To agree the 2017/2018 audit engagement scope and fee as considered by the Finance and General Purpose Committee.</p> <p>This was AGREED unanimously. The Clerk will write to the auditor accepting the engagement letter.</p>	Clerk
18/247	<p>To receive the 2017/2018 Internal Audit Interim Report as considered by the Finance and General Purposes Committee.</p> <p>Received and noted. The Finance and General Purposes Committee will action the recommendations.</p>	F&GP
18/248	<p>Discussed previously.</p>	
18/249	<p>To agree the appointment of Cllr. K. Johnson to the Planning Committee:</p>	

	This was AGREED with 10 votes for and 1 abstention.																					
18/250	To receive District Councillors' Reports. No reports had been received.																					
18/251	To note the meetings that have taken place of the following committees and to receive the draft minutes: Roads, Footpaths and Commons Committee 23rd January 2018 Fairground, Trees and Amenities Committee, 1st February 2018 Finance and General Purposes Committee, 5th February 2018 Noted and received.																					
18/252	To receive an update report on Parish Youth Leadership. An update report was received. A draft questionnaire had been supplied and a meeting held to progress the project. The Chairman requested that anyone who wished to be involved with the gathering of information from Mortimer St Mary's to let the Clerk know.	ALL																				
18/253	To receive an update on the next NDP. An update on the next NDP was received and Members were informed that a meeting with West Berkshire Council was to be held next week.																					
18/254	To receive an update report on the SMPC Transition Plan – Working Groups. An update report on the SMPC Transition Plan was given and concern was expressed about the size of the proposed two main committees. This will be taken into consideration by the working group.																					
18/255	To receive an update report on Garth Hall. A report on the broad potential costs of repairs to Garth Hall was received and it was AGREED that the previous working party would be reconvened to take this forward. The working party will consist of Cllrs. Dennett, Bull, Carter, Challis, Kiley and Lewis.	MD																				
18/256	To receive planning decisions and information from West Berkshire Council In addition to those on the agenda, the following decisions were received: <table border="0"> <thead> <tr> <th><u>Application</u></th> <th><u>Address</u></th> <th><u>Decision</u></th> <th><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>17/03296/FULD</td> <td>Land to the rear of 4 Victoria Road, Mortimer</td> <td>Approved</td> <td>01/02/18</td> </tr> <tr> <td colspan="4"><u>SMPC Comments</u></td> </tr> <tr> <td colspan="4">SMPC objected stating: this is overdevelopment of the plot which is small and part of a back garden. The revised plans are no longer for a bungalow but for a chalet. The proposed building does not agree with the General Design requirements of the Stratfield Mortimer NDP. The building will not add to the quality of the area and is not visually attractive through good architecture and appropriate landscaping. The plans are not in sympathy with the local vernacular and have not been designed to the Lifetime Homes Standard (Policy GD5, p29). The presence of several items of street furniture over 600 mm high near the proposed access will restrict visibility.</td> </tr> <tr> <td>17/03383/HOUSE</td> <td>93 Victoria Road, Mortimer, RG7 3XD</td> <td>Approved</td> <td>02/02/18</td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	17/03296/FULD	Land to the rear of 4 Victoria Road, Mortimer	Approved	01/02/18	<u>SMPC Comments</u>				SMPC objected stating: this is overdevelopment of the plot which is small and part of a back garden. The revised plans are no longer for a bungalow but for a chalet. The proposed building does not agree with the General Design requirements of the Stratfield Mortimer NDP. The building will not add to the quality of the area and is not visually attractive through good architecture and appropriate landscaping. The plans are not in sympathy with the local vernacular and have not been designed to the Lifetime Homes Standard (Policy GD5, p29). The presence of several items of street furniture over 600 mm high near the proposed access will restrict visibility.				17/03383/HOUSE	93 Victoria Road, Mortimer, RG7 3XD	Approved	02/02/18	
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	<p align="center"><u>SMPC Comments</u></p> <p>SMPC has no objections to the build but notes and supports the comments of Highways and Tree Officer.</p> <p>17/03325/HOUSE 25 Damson Drive, Mortimer Approved 08/02/18 RG7 3WZ</p> <p align="center"><u>SMPC Comments</u></p> <p>The Committee has no objections to the extension but do object the stainless steel flue on the following grounds: the ascetics of the stainless steel flue are not in sympathy with the local vernacular as per policy GD5 on page 29 of the NDP.</p> <p>17/03406/HOUSE 28 Stephens Close, Mortimer, Approved 08/02/18 RG7 3TX</p> <p align="center"><u>SMPC Comments</u></p> <p>No objections to the principle of the proposed extension but does object to the application on the grounds that, as per policy GD5 on page 29 of the NDP, the flat roof is not in sympathy with the local vernacular style of the surrounding houses and does not add to the quality of the area. There does not appear to be an orange sign on display.</p> <p>Following further discussion, it was AGREED that Cllr. M. Dennett and the Clerk, would enquire of West Berkshire Council as to why SMPC comments do not seem to be considered.</p>	MD Clerk																		
18/257	<p>To receive Clerk's Financial Report on the November 2017 and December 2017 Financial A/Cs:</p> <p>The Financial Report for November 2017 was received but the Financial Report for December 2017 was not available due to staff sickness.</p>																			
18/258	<p>To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:</p> <p>It was received and made clear that "Mth. 10 – 2017" related to tax year 2017/2018.</p>																			
18/259	<p>Finance - To resolve to agree accounts for payment:</p> <table border="0"> <tr> <td>1 St John's Hall – Annual Parish Meeting hall hire fee</td> <td align="right">£44.00</td> </tr> <tr> <td>2 First Aid Cover Ltd – Queen's Birthday</td> <td align="right">£199.00</td> </tr> <tr> <td>3 HMRC – Mth 10 PAYE/NIC</td> <td align="right">£1196.18</td> </tr> <tr> <td>4 SLCC – Training Seminar – inc. VAT</td> <td align="right">£45.00</td> </tr> <tr> <td>5 L. Hannawin – postage</td> <td align="right">£15.50</td> </tr> <tr> <td> L. Hannawin – mileage claim for SLCC training seminar</td> <td align="right">£66.60</td> </tr> <tr> <td></td> <td align="right"><hr/>£82.10</td> </tr> <tr> <td>6 Suez – Fairground waste collection Jan 2018 inc. VAT. DD</td> <td align="right"><hr/>£119.60</td> </tr> <tr> <td>7 Dads Shop – black bags</td> <td align="right">£2.99</td> </tr> </table>	1 St John's Hall – Annual Parish Meeting hall hire fee	£44.00	2 First Aid Cover Ltd – Queen's Birthday	£199.00	3 HMRC – Mth 10 PAYE/NIC	£1196.18	4 SLCC – Training Seminar – inc. VAT	£45.00	5 L. Hannawin – postage	£15.50	L. Hannawin – mileage claim for SLCC training seminar	£66.60		<hr/> £82.10	6 Suez – Fairground waste collection Jan 2018 inc. VAT. DD	<hr/> £119.60	7 Dads Shop – black bags	£2.99	
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	<p>8 Oliver Signs and Embroidery – spring newsletter – inc. VAT. £350.78</p> <p>9 Claire Connell – Interim internal Audit fee £240.00</p> <p>The accounts were received and AGREED for payment unanimously.</p>	
18/260	To receive Correspondence (for information only) Received.	
18/261	<p>To receive Minor Matters (for information only)</p> <ul style="list-style-type: none"> Cllr. A. Richardson requested assistance with collating the Spring Newsletter on Wednesday 14th February 2018. Cllrs. D. Kilshaw and N. Kiley offered to help. 	AR DK NK
18/262	To receive any future Agenda Items: None	

The next meeting is on 8th March 2018.

The meeting closed at 8:36 pm.