



Stratfield Mortimer Parish Council

Minutes of the Fairground, Trees and Amenities Committee Meeting

held on Thursday 1st February @ 7:00 pm

at The Parish Council Office, 27 Victoria Road, Mortimer. RG7 3SH

Present:

Councillors: Cllr. N. Kiley (Chairman), Cllr. M. Dennett, Cllr. P. Wingfield.

Clerk: Lynn Hannawin – Deputy Parish Clerk

Public/Press: No members of the public and no members of the press present.

<u>Part I</u>		
18/01	Public Questions: None	
18/02	To receive any apologies for absence: Apologies were received from Cllr. J. Bull, Cllr. P. Challis, Cllr. C. Lewis	
18/03	To receive any declarations of interest and dispensations: None	
18/04	<p>Matters arising from the Fairground, Trees and Amenities Committee minutes dated 30th November 2017:</p> <p>Cllr. N. Kiley requested that a printed A3 plan of The Fairground is made available at future meetings.</p> <p>17/35 Cllr. C. Lewis had emailed to say he had not seen the schedule for the gorse maintenance. The Deputy Clerk will establish where the schedule is.</p> <p>17/38 7) Cllr. C. Lewis emailed to say he thought it had been agreed not to take the idea of providing toilets on The Fairground any further. At the previous meeting it was agreed that it is not feasible to provide toilets on The Fairground, but it would be a useful exercise to do the costings to demonstrate to the public why this project is not viable. It was AGREED for Cllr. P. Wingfield to find the relevant paperwork and for an article to be included in the next newsletter explaining the costings and the Committee's decision.</p> <p>17/41 Cllr. C. Lewis emailed to say, "the need to get the playground done" didn't make sense. This was referring to the need to get the relevant playground equipment fixed.</p> <p>Cllr. M. Dennett pointed out that the minutes from the meeting held on the 30th November 2017 had not gone to Full Council and therefore they required approving. The minutes were APPROVED unanimously.</p>	<p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>PW</p>
18/05	<p>To receive an update on the necessary fencing work for Hammonds Heath and the Conservation Area:</p> <p>Cllrs. N. Kiley and J. Bull have visited The Fairground and have produced a specification and draft bid document along with a plan showing the work required. As such, it is potentially two separate areas of work, Hammonds Heath and the conservation area. It was AGREED for Cllr. N. Kiley to work with the Deputy Clerk to obtain the required quotes as per</p>	NK Deputy Clerk

	Section 18 of the Standing Orders and Section 11 of the Financial Regulations.	
18/06	<p>To receive an update on the Fairground Car Park:</p> <p>It just remains for car park iron works and gates to be painted. It was AGREED for Cllr. N. Kiley to provide a specification and description of the work required, along with contact details of painters to the Deputy Clerk so quotes can be obtained.</p>	NK Deputy Clerk
18/07	<p>To receive an update on the special projects decided upon at the previous meeting:</p> <p>1. Repair of conservation area footpaths. It was AGREED to follow this up when resources allow but Cllr. M. Dennett will establish West Berkshire Council's input from 2 years ago.</p> <p>2. Provision of a second picnic table. The current picnic bench is a Glasdon, which is virtually vandal proof. It was AGREED for Cllr. N. Kiley to provide the Deputy Clerk with the model required and the purchase will be made when resources allow.</p> <p>3. Creation of a wild flower meadow. It was AGREED to put this on hold until the Biodiversity update has been received.</p> <p>4. Fairground information boards. It was AGREED to put this on hold until the Biodiversity survey has been completed.</p> <p>5. Fairground toilets. Discussed under agenda item 18/04</p> <p>6. Provision of coat hooks and bag area for the tennis courts. Cllr. A. Richardson needs to provide the necessary information and it was AGREED that further action will be taken once resources allow.</p>	MD NK Deputy Clerk AR
18/08	<p>To receive an update on the ponds and the options available:</p> <p>Cllr. N. Kiley has spoken to Freshwater Habitats and will be taking photographs to send to them for comment. Cllr. N. Kiley is also liaising with Berks, Bucks and Oxon Wildlife Trust. It was AGREED for Cllr. P. Wingfield to look out the existing survey and to establish the previous tree recommendations and to obtain quotes from C&D accordingly, as any tree maintenance will ideally need to be completed prior to the nesting season.</p>	PW
18/09	<p>To receive an update on the Biodiversity and Green Space survey:</p> <p>Mr. T. Barber has indicative quotes in the region of £2,000 and the draft statement of requirements is 90% complete. Formal quotations should be being sought after mid-February.</p>	
18/10	<p>To receive an update on the extension of the Fairground sports facilities:</p> <p>Cllr. T. Reade has advised that the final report from the consultation is due imminently and the NDP Community Projects will consider how to take the recommendations forward.</p>	

18/11	<p>To discuss the repairs required to the playground equipment: Multi Use Games Area (MUGA); 2 x Kompan Spica; Giro Spiral; Swing Dome:</p> <p>MUGA: it was felt that the one quote received for repairing the MUGA was expensive, although this does depend on whether it includes all the necessary repairs. It was AGREED for Cllr. N. Kiley to obtain other quotes for the welding required.</p> <p>Spica, Giro Spiral and Swing Dome: the Deputy Clerk will obtain a quote for repairing these 3 items from Kompan directly and to discuss possible alternative equipment for the Swing Dome if necessary. It was AGREED to go with whichever company is the cheaper for repairing the Spicas and Giro Spiral but to refer the quotes back to Cllr. N. Kiley.</p>	<p>NK</p> <p>Deputy Clerk</p>
18/12	<p>Minor matters – for information only:</p> <p>Cllr. N. Kiley reported that dogs are digging up The Fairground and creating holes. The Deputy Clerk will ask the Village Custodian if he can fill the holes in.</p>	<p>Deputy Clerk</p>
18/13	<p>Matters for Communication:</p> <p>A future newsletter item explaining why it is not feasible to provide public toilets on The Fairground, including a breakdown of the costs involved.</p>	
18/14	<p>Future Agenda Items:</p> <p>New Biodiversity plan.</p> <p>To discuss and consider the annual tree survey for The Fairground and Windmill Common.</p>	<p>NK</p> <p>Deputy Clerk</p>

The meeting closed at 8:10 pm.