

PARISH ACTION PLAN TEMPLATE

Name of Parish: Stratfield Mortimer

Date Plan Adopted: SMPC 12 Nov 2009

Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
Stronger (e.g. including everyone, fostering a sense of belonging and participation in community life, similar life opportunities - including accessible services for all).									
A parish partnership: Mortimer Village Partnership (MVP)	Form Executive Committee to write and adopt constitution, open bank account	H	Aug-09	Sep-09	MVP	Individuals	Needed to support many of the activities in this plan; will strengthen community by enabling people to work together		Stronger
	Community website: see below				MVP				
	Volunteer communications: see below				MVP				
	Foster and support new clubs etc.		Sep-09	on-going	MVP				
	Promote organisations of whole village events		Sep-09	on-going	MVP				
A community website	Form website group and develop phase 1 of website	H	Aug-09	Dec-09	MVP website group	I-next Ltd	35 (4%) people offered to help develop and maintain this. Support for individual website features included 88% for village events diary and 85% for information about clubs.(PPRQ) Fact-finding meetings indicate sufficient volunteers and outline solution.		Stronger
Volunteering	Maintain lists of volunteers and provide good access to information about volunteering opportunities:	H			MVP	West Berks Volunteer Centre	264 (32%) people wished to form a list of volunteers who could help with various village initiatives (PPRQ)		Stronger
	Create a list of volunteers		Sep-09	Dec-09					
	Collect information about volunteering opportunities		Oct-09	on-going					
	Publicise opportunities on website and by email to registered volunteers		Oct-09	on-going					

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To continue to Lobby for improvement of library facilities	Lobby for library improvements	H		ongoing	SMPC & Ward Members	WBC Library Service	PPRQ support for many improvements, including 121 (13%) people writing ideas in PPRQ		Stronger
	Increase size and opening hours to meet village need								
	Increase number and range of books and DVDs								
	Use library for more book associated events								
Book Club	Create a book-reading club	H			MVP		Current book clubs full. 185 (16%) would attend a book club (PPRQ). Fact finding meeting indicates wide range of activities proposed.		Stronger
Disabled facilities	SMPC to continue to lobby and support that the train company provide disabled access to both platforms at the station	H			SMPC	Train company	81% in favour (PPRQ)		Stronger
	To consider the feasibility and practicality of providing play equipment for disabled children at the Fairground	M		Apr-10	SMPC		69% in favour (PPRQ)		Stronger
Additional Royal Mail post boxes	Continue to support ward members to Lobby Royal Mail for mailboxes to replace one removed in Victoria Rd., in Mortimer Hill development and in a village car park	H	Oct-09		SMPC/Ward Members	Royal Mail	448 (51%) wanted Victoria Rd box replaced, 298 (36%) one provided at Mortimer Hill and 321 (39%) one in a carpark to discourage people from parking outside Post Office		Stronger
Social opportunities for the young	Set up a youth club for 13 - 16 year olds in the Community Centre	H	Sep-09		MVP	Youth Services WBC, Berkshire Association of Clubs for Young People (BACYP)	70% of young people wanted somewhere to hang out with a TV, games, books and a tuck shop. 87 (18%) adults were willing to set up or help occasionally. Fact-finding meeting showed good support available from BACYP and funding sources		Stronger

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	Set up a youth club for 9 - 13 year olds	M	Jan-10		MVP facilitating volunteers to form own organisation	BACYP	Only 2% children did not want some form of club for them at the Community Centre (PPRQ)		Stronger
	Saturday morning film club for children	M	Nov-09		MVP facilitating volunteers to form own organisation		132 (25%) people wanted it monthly and a further 38 (7%) weekly (PPRQ)		Stronger
	Youth community group	M	Dec-09		MVP		30 (22%) young people wanted to join a discussion group to forward the ideas in PPRQ		Stronger
Social opportunities for older people	Theatre trip etc club	M	Aug-09		Initially MVP; then form own organisation		174 (31%) people wanted to attend. Fact-finding meeting indicated various needs/activities - priority to be established via questionnaire and Oct-09 meeting		Stronger
	Film club	M	Aug-09		Initially MVP; then form own organisation		251 (41%) would attend monthly		Stronger
Social opportunities for young families	To support the formation of parent and young family groups	M	Aug-09		Initially MVP; then form own organisation	Mortimer Surgery, healthvisitors, Mortimer Morthor & Toddler Group, MVP,WBC	69 people wanted this. Upon research found that existing groups and the new childrens centre can accomodate all	completed sept 09	Stronger
	To support organised family walks	M	Nov-09		Initially MVP; then form own organisation		146 (29%) would take part monthly		Stronger
Whole village events	Organise events for whole village: e.g. Fun Day, winter fair etc.	H	Oct-09		MVP	Together in Mission (TIM), local sports clubs, churches	33 (4%) offered help with Fun Day, 19 (3%) with a Winter Fair. 85% and 55% respectively thought it was a great idea.		Stronger

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Community meeting place	Support possibility of some combination of community coffee shop, Internet café, local produce market etc.	M	Nov-09		Initially MVP; then form own organisation		30 (4%) people were interested in setting this up and 72% thought it was a great idea		Stronger
Safer (e.g. Reducing anti-social behaviour, reducing speed on roads, emergency planning)									
Reduce speed on roads	Continue to lobby for provision of 20 mph school controlled signs outside both schools	H	Oct-09		SMPC/Ward Members	WBC Highways Dept	89% support (50% considered this essential plus another 39% considered it desirable)		Safer
	Further vehicle activated signs	H			SMPC	WBC Highways Dept	78% support (28% considered this essential plus another 50% considered it desirable)		Safer
	To continue to explore other traffic calming measures as may be deemed necessary	H			SMPC	WBC Highways Dept			Safer
Pedestrian safety	To continue to investigate the feasibility of crossing points on West End and Victoria Roads	H			SMPC	WBC Highways Dept/Ward Members	70% wanted SMPC to investigate feasibility		Safer
Prevent pavement parking	To continue to look at how to minimise pavement parking in the village	H			SMPC	WBC Highways Dept	79% support		Safer
St. Mary's School parking solution	To work with appropriate partners to find a solution to the current issues outside St Mary's School	H			SMPC/St Mary's School Governors/Ward Members/WBC		468 (66%) people felt an additional carpark an acceptable solution; a subsidised or free bus had equal support (approx. 230 (33%) each) Only 17% thought nothing should be done or the area be avoided at school pickup/dropoff times		Safer
Emergency planning	Develop and maintain an Emergency Plan for the village	M			SMPC/Ward Members	WBC	Request from WBC		Safer
Prosperous (e.g. Supporting economy of villages, Tourism, Supporting employment in rural areas)									
Portray Mortimer as an attractive place to live, work or visit	MVP website including information about local business	M	Dec-09		MVP website group	SMPC	PPRQ comments		Prosperous

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Promote small business/ homeworker networking	Publicise and support local Business Groups	M	on-going		MVP	SUN Business Group/SMPC			Prosperous
Healthy (e.g. fostering a sense of place and belonging, improving health and well-being of local people and young people, promoting independence of vulnerable people)									
To improve outdoor recreational spaces	To continue to look at the feasibility and practicality of improving outdoor recreational spaces								
	To consider the feasibility and practicality of providing play equipment for disabled children at the Fairground	See under Stronger							
	To look at the feasibility and practicality of providing play facilities for older children	L			SMPC	Youth community group	58% in favour 20 % against		Healthy
	To consider the provision of an additional football pitch for the village	L			SMPC	Community Centre, football clubs	Requests from local organisations from the questionnaire		Healthy
	Research possibilities of increasing tennis court use								
	To look at adapting for additional sports	L			SMPC		66% in favour 15 % against		Healthy
	To consider floodlighting	L			SMPC	Tennis club	54% in favour 24% against		Healthy
	Other Fairground facility enhancement								
	To consider modest increase in the size of car park	L			SMPC		58% in favour 27% against		Healthy
	To consider the practicality of providing more trees for shade	L			SMPC		496 (62%) people would like this		Healthy
	Annual sports tournament	M	Jan-10		MVP	Sports clubs	330 (54%) people would like one; 18 (3%) offered to organise		Healthy

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	To support organised family walks	M	Nov-09		Initially MVP; then to form own organisation	WBDC Sports & Leisure	173 (34%) people would like this; 37 (7%) offered to be involved in organising		Healthy
Public toilet facilities	Research possibility for public toilet facilities	M			SMPC		52% wanted village centre facilities and 50% also at the station		Healthy
	Lobby rail authorities to re-open toilet at railway station	M			SMPC				Healthy
Greener (e.g reducing carbon footprint in the community, reducing waste and increasing recycling, encourage consumption of local produce, increasing diversity of local wildlife).									
Establish Mortimer Green Group (MGG)	Fact-finding meeting to establish scope	H	Aug-09	Sep-09	MGG		35 (4%) people expressing interest in joining group in PPRQ		Greener
	Call inaugural meeting establish remit	H	Aug-09	Sep-09	MGG	Look at similar groups in locality	504 people (57%) expressed importance of group		
	Have a stall/table at Mortimer Fun Run to promote group and likely first initiative of a renewables database	H	Aug-09	Sep-09	MGG	Fun Run organisers			
Renewables in Mortimer	Build up database of current renewables use in village	H			MGG	MVP website group	Comments on PPRQ and at February meeting		Greener
	Design questionnaire								
	Distribute questionnaire								
	Publish on web								
	Provide advice & support on renewables								
Reduce energy consumption	Look at assessing the carbon footprint of the village, publicise ways of reducing it and monitor and publicise village energy consumption.				MGG				Greener

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Provide allotments / growing space	To investigate the statutory requirements for the provision of allotments	H			SMPC		195 (22%) people expressing interest in having an allotment in PPRQ		Greener
	Gardening club	M	Aug-09		Initially MVP; then form own organisation	MGG	235 (38%) people wanted one, 50 (8%) offered to help.		Greener
MGG website presence	Set up and manage a web presence to include: freecycle/swapshop, database of renewables in the village, liftshare, recycling support, voluntary activities	M	Nov-09	Early 2010	MVP website group				Greener
Organised litter picking	Occasional organised litter-picking days with picnic	M	Feb-10		SMPC/MVP		421 (64%) wanted this with 43 (7%) offering to help organise		Greener
Encourage cycling/reduce driving	To discuss and consider the provision of cycle anchorage points around the village	M			SMPC	Ward Members	387 (44%) would use outside village shops, 233 (28%) additional at station, 268 (32%) on the		Greener
Anti-litter and dog fouling	To continue to promote anti dog-fouling and anti litter	M			SMPC	MGG	55% support campaign, 68% more litter bins		Greener