



Stratfield Mortimer Parish Council

Grant Awarding Policy

Adopted on 10th February 2011

Introduction

Stratfield Mortimer Parish Council (The Parish Council) has the power (but not the obligation) to make grants to organisations. Any grants awarded are subject to a number of conditions and must bring direct benefit to its area and inhabitants. The direct benefit accruing must be commensurate with the expenditure incurred.

Policy

- 1.1** The Parish Council will consider applications for grants only from non-profit making voluntary organisations, charitable bodies or other bodies (but not individuals) providing a public service other than for gain, which will directly benefit the parish of Stratfield Mortimer and its inhabitants. Priority will be given to smaller and more local organisations.
- 1.2** The total amount available for grants is fixed each year; hence any successful application may receive only a proportion of the amount applied for. The Council will consider support towards a specific item or project, or towards core funding if it is appropriate – and one-off projects. Retrospective applications i.e. for expenditure already incurred, will be rejected.
- 1.3** Applications for grants must be made by completing the Parish Council Grant Application Form; the completed form must be received by the Parish Clerk together with documents as specified in 1.7 below by noon on the specified closing date. Applications received after this date and time will not be considered by the Parish Council
- 1.4** Grants must be spent by the following 31st March and evidence of this submitted to the Parish Clerk. Any unspent monies or monies not spent in accordance with the agreed application request will have to be repaid to the Parish Council
- 1.5** The Parish Council will consider all applications submitted in accordance with this policy on their merit after taking into account the number of applications received and funds available. The decision of the Parish Council will be final.
- 1.6** Applications will be considered afresh each year and success in one year does not set a precedent for future years. It is the responsibility of applicants to request an application form from the Parish Clerk (at the appropriate time as advertised) if wishing to make an application in any subsequent year.

1.7 All application forms must be submitted with a copy of one of the following:

1) The last set of annual accounts

or

2) The last six months bank statements

or

3) A budget forecast (for new organisations only)

1.8 All applicants will be contacted following the Parish Council's decision. Successful applicants will usually receive their money by the 31st May in the year of application.