



Stratfield Mortimer Parish Council

Grant Request Form
For Year April 2012/March 2013

This form must be completed in compliance with Stratfield Mortimer Grant Awarding Policy (Adopted 10th February 2011) and returned to the Parish Council Office by the closing date and time specified below with the required documents

1.	Name of Organisation	
2.	Full contact Name and Address of Organisation	
3.	Telephone Number of Contact	
4.	E-mail address of Contact	
5.	Position in Organisation (e.g. Treasurer)	
5.	Is the Organisation a Registered Charity?	Yes/No If Yes Please Give Registered Charity No:
6.	Amount of grant requested	£
7.	For what <u>purpose</u> or <u>project</u> is the grant requested? Please give breakdown of proposed expenditure supported by documentary evidence (e.g. estimates etc.)	

8.	What will be the total cost of the above project?	£
9.	<p>Have you received a grant towards the same project from another organisation?</p> <p>If so, which organisation(s) and how much?</p>	
10.	<p>Are you waiting to hear about an application for a grant towards the same project from another organisation?</p> <p>If so, which organisation(s) and how much?</p>	
11.	Which groups or individuals will benefit from the project? e.g. youth groups, disabled groups, all residents etc.	
12.	How many of those who will benefit are residents in Stratfield Mortimer?	
13	Supporting documentation: please tick which of the following are included with this application:	<input type="checkbox"/> A copy of the last set of annual accounts or <input type="checkbox"/> Copies of the last six months bank statements or <input type="checkbox"/> A budget forecast (new organisations only)

You may use a separate sheet of paper to submit any other information which you feel will support this application.

We confirm that we have read and will abide by the Stratfield Mortimer Grants Policy. All the information contained in this form is correct to the best of our knowledge.

Signed:

Position:

Date:

Please deliver completed application forms (in hard copy format only) and supporting papers to Mrs J E Kirk, Clerk, Stratfield Mortimer Parish Council, Parish Council Office, 27 Victoria Road, Mortimer, RG7 3SH.

The Closing date for receipt of completed applications is noon on Thursday 29th March 2012. Applications received after this date and time will not be considered by the Council.