



Stratfield Mortimer Parish Council
All Members of the Council are Summoned to Attend the
Annual Parish Council Meeting
on Thursday 11th May 2017 at 7:30pm
at the Methodist Church Hall, West End Road, Mortimer

No.	<u>Item Detail</u>		Time	Mins
17/022	Public Questions	MD	7:30	10
17/023	To Elect Chairman for 2017/2018 - Chairman to sign Declaration of Office	MD	7:40	10
17/024	To Elect Vice-Chairman for 2017/2018 - Vice-Chairman to sign Declaration of Office	Chair	7:50	10
17/025	To receive any apologies for absence	Chair	8:00	1
17/026	<p>Declarations of Interest</p> <p>To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.</p> <p><i>Members are reminded that if they declare an interest they must leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.</i></p>	Chair	8:01	1
17/027	To resolve to approve the Minutes of the Parish Council Meeting of 13 th April 2017	Chair	8:02	3
17/028	To receive minutes of the Planning Committee meeting of 13 th April 2017	Chair	8:05	3
17/029	To receive Clerk's Financial Report on March 2017 Financial A/Cs	RFO	8:08	5
17/030	<p>To Appoint Committee Members for 2017/2018:</p> <p>a) Planning b) Roads, Footpaths & Commons c) Fairground, Trees & Amenities d) Cemetery e) Communications f) NDP Community Projects g) Finance & General Purposes - this Committee has fixed membership</p>	Chair	8:13	15
17/031	<p>To Elect Committee Chairmen for 2017/2018:</p> <p>a) Planning b) Roads, Footpaths & Commons c) Fairground, Trees & Amenities d) Cemetery e) Communications f) NDP Community Projects</p>	Chair	8:28	15
17/032	<p>To Appoint Parish Council Representatives:</p> <p><u>Annual Appointments:</u> a) Willink Leisure Centre Joint Advisory Committee b) Relief in Need Charity</p>	Chair	8:43	5

Stratfield Mortimer Parish Council

	<p>c) Burghfield & Mortimer Neighbourhood Action Group (BMNAG) <u>Continuing fixed term of office:</u> d) Clarke's Educational Foundation (Mr. G. Peters until May 2019) e) Stratfield Mortimer Fairground Trust (Cllr. N.Kiley until July 2017) f) Stratfield Mortimer Fairground Trust (Cllr. J. Earl until October 2019) g) Wokefield Common Advisory Committee (Cllr J. Bull)</p>																															
17/033	<p>Parish Councillor volunteers to sit on the following outside committees: a) St John's Hall Management Committee b) Burghfield & Mortimer Volunteer Bureau c) AWE Local Liaison Committee</p>	Chair	8:48	5																												
17/034	To receive District Councillors' Reports	ML/ GB	8:53	10																												
17/035	<p>To receive planning decisions and information from West Berkshire Council</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Application</u></th> <th style="text-align: left;"><u>Address</u></th> <th style="text-align: left;"><u>Decision</u></th> <th style="text-align: left;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>17/00059/HOUSE</td> <td>61 The Avenue Mortimer Common SMPC had no objections</td> <td>Approved</td> <td>12/04/17</td> </tr> <tr> <td>17/00456/HOUSE</td> <td>10 Stephens Close Mortimer Common SMPC had no objections</td> <td>Approved</td> <td>11/04/17</td> </tr> <tr> <td>17/00769/NONM AT</td> <td>16 Stephens Close Mortimer Common SMPC not seen</td> <td>Approved</td> <td>21/04/17</td> </tr> <tr> <td>17/00308/HOUSE</td> <td>28 Longmoor Lane Mortimer Common SMPC had no objections on planning grounds but recommended objection from 26 Longmoor Lane, should be taken into consideration by WBC.</td> <td>Approved</td> <td>18/04/17</td> </tr> <tr> <td>17/00539/CERTP</td> <td>7 Windmill Road Mortimer Common SMPC had no objections</td> <td>Approved</td> <td>25/04/17</td> </tr> <tr> <td>17/00470/CERTP</td> <td>4 Spring Lane Mortimer Common SMPC not seen</td> <td>Approved</td> <td>28/04/17</td> </tr> </tbody> </table> <p>To receive any further decisions made following date of this Agenda</p>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	17/00059/HOUSE	61 The Avenue Mortimer Common SMPC had no objections	Approved	12/04/17	17/00456/HOUSE	10 Stephens Close Mortimer Common SMPC had no objections	Approved	11/04/17	17/00769/NONM AT	16 Stephens Close Mortimer Common SMPC not seen	Approved	21/04/17	17/00308/HOUSE	28 Longmoor Lane Mortimer Common SMPC had no objections on planning grounds but recommended objection from 26 Longmoor Lane, should be taken into consideration by WBC.	Approved	18/04/17	17/00539/CERTP	7 Windmill Road Mortimer Common SMPC had no objections	Approved	25/04/17	17/00470/CERTP	4 Spring Lane Mortimer Common SMPC not seen	Approved	28/04/17	NK	9:03	5
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17/036	<p>To resolve to approve renewal of SMPC Annual Insurance from 1st June with AON UK Ltd: - Premium £574.57 for third year of a three year agreement. (2.3% increase due to rise in Premium Tax)</p>	Chair	9:08	5																												
17/037	Update report regarding the NDP Referendum	PW	9:13	5																												
17/038	<p>To receive Clerk's Update (for information only) 1 Arranged Community Consultation paperwork and publicity for MOR006 Site Design Brief 2 Supported NDP Referendum campaign paperwork 3 Advised Pro Vision and T.A. Fisher on and arranged time for a public meeting regarding their MOR006 SDB before the Annual Parish</p>	Clerk	9:18	3																												

Stratfield Mortimer Parish Council

	<p>Meeting in St John's Hall</p> <p>4 Supported arrangements for and attended the Annual Parish Meeting in St John's Hall</p> <p>5 Organised contractor access to the Fairground Grazing Area for the installation of the new electrical supply facilities for events on the Grazing Area</p> <p>6 Posted on-line VAT Return for Jan-March 2017</p> <p>7 Posted items on Facebook and sorted out security block on access to SMPC Facebook pages.</p> <p>8 Dealt with day-to-day public enquiries/emails</p>			
17/039	To receive update on MOR006 Site Design Brief.	PW	9:21	5
17/040	To receive update on the Mortimer Library proposals.	MD	9:26	5
17/041	Garth Hall To receive an update on the Site Survey progress	Clerk	9:31	3
17/042	To receive an update on the SMPC Business Continuity Risk Management Plan.	Clerk	9:34	5
17/043	<p>Finance - To resolve to agree accounts for payment:</p> <p>1 Suez – Fairground waste collection – Apr 2017 inc VAT £107.35</p> <p>2 Castle Water – Fairground water charge – 15/11/2016 – 20/02/2017 £28.18</p> <p>3 AES Ltd – Playground repairs to SMP Titan inc VAT £4,042.44</p> <p>4 AON – Council insurance renewal for year 01/06/2017 £574.57</p> <p>5 Burghfield Parish Council – Hire charge of hall for NAG meeting no VAT £30.00</p> <p>6 Dads Shop – Custodian sundries – April 2017 inc VAT £11.49</p> <p>7 Oakdale Services – Referendum flyers £195.00</p> <p>8 Signwise – Referendum posters inc VAT £48.00</p> <p>9 C&D Facilities – Fairground and Cemetery grass cutting – April 2017 inc VAT £823.26</p>	Chair	9:39	3
17/044	<p>To receive Correspondence (for information only)</p> <p>i. Castle Water acting for Thames Water letter re payment profiles</p> <p>ii. Emails from WBC re updates on Library proposals</p> <p>iii. AON re Insurance renewal 1/6/17</p> <p>iv. Notification from WBC of precept payment</p> <p>v. Thank you letter from Burghfield & Mortimer Handybus for the “generous grant” received from SMPC.</p> <p>vi. SDB Community Consultation feedback emails and letters</p>	Clerk	9:42	3
17/045	To receive Minor Matters (for information only)	Chair	9:45	4
17/046	To receive any future Agenda Items	Chair	9:48	4