



**Stratfield Mortimer Parish Council**  
**All Members of the Council are Summoned to attend the**  
**Parish Council Meeting**  
**on Thursday 14<sup>th</sup> March 2019 at 7:30pm**  
**at the Methodist Church Hall, West End Road, Mortimer**

No.	<u>Item Detail</u>	
18/504.	Public Questions.	MD
18/505.	To receive any apologies for absence.	MD
18/506.	<b>Declarations of Interest.</b> To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.	MD
18/507.	To resolve to <b>APPROVE</b> the Minutes of the Parish Council Meeting of 14th February 2019.	MD
18/508.	To receive an update on actions taken from the previous Parish Council meetings.	Clerk
18/509.	To receive and approve the Income and Expenditure Report and Balance Sheet to 31st January 2019.	RFO
18/510.	To <b>RESOLVE</b> that the Community Projects Committee should cease to exist and that its functions be dispersed to other committees and working parties and Standing Orders and Committee Terms of Reference are amended accordingly, as recommended by Finance and General Purposes.	PW
18/511.	To <b>RESOLVE</b> that the Communications Committee should cease to exist and that its functions be dispersed to working parties and overseen by Finance and General Purposes and Standing Orders and Committee Terms of Reference are amended accordingly, as recommended by Finance and General Purposes.	MD
18/512.	To receive and <b>APPROVE</b> the updated Reserves Policy and note the draft reserves adjustments as recommended by Finance and General Purposes.	Clerk
18/513.	To <b>AGREE</b> the Committee quorum for Standing Orders and Committee Terms of Reference, as recommended by Finance and General Purposes.	MD
18/514.	To <b>RESOLVE</b> that the SMPC will run a forum on crime and anti-social behaviour in the local area as part of the Annual parish Meeting on the 29th April 2019, as recommended by the Communications Committee.	DK
18/515.	To receive the Asset Register as recommended by Finance and General Purposes.	Clerk
18/516.	To receive a report on the SMPC service charges for 2019/20 as agreed by Finance and General Purposes	Clerk
18/517.	To <b>RESOLVE</b> that SMPC continues to consider requests by organisations for financial assistance on a case by case basis, as recommended by Finance and General Purposes.	MD
18/518.	To <b>RESOLVE</b> that: a) the process illustrated at Appendix 1 be followed this year to determine which projects should be carried forward b) A 'champion' should be nominated to drive this process forward	PW
18/519.	To receive and note the Bank Reconciliation report for the period 1st October - 31st December 2018.	JB

## Stratfield Mortimer Parish Council

<b>18/520.</b>	<b>To discuss Members Bids and Parish Grant and AGREE on suggestions to be taken forward.</b>	PW																		
<b>18/521.</b>	<b>To receive District Councillors' Reports.</b>	MD																		
<b>18/522.</b>	<b>To note the meetings that have taken place of the following committees and to receive the draft minutes:</b> <b>Roads, Footpaths and Commons 19<sup>th</sup> February 2019</b> <b>Planning 28<sup>th</sup> February 2019</b> <b>Finance and General Purposes 5<sup>th</sup> March 2019</b>	MD																		
<b>18/523.</b>	<p><b>To receive planning decisions and information from West Berkshire Council.</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Application</u></th> <th style="text-align: left;"><u>Address</u></th> <th style="text-align: left;"><u>Decision</u></th> <th style="text-align: left;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td><b>19/00312/NONMAT</b></td> <td>49 Stephens Close, Mortimer Common, Reading, Berkshire <u>SMPC Comments</u> SMPC had no objections to the original planning application (16/16/03348/FULD)</td> <td><b>Approved</b></td> <td>21/02/19</td> </tr> <tr> <td><b>18/03265/FULD</b></td> <td>2 Mortimer Hill, The Street, Mortimer, Reading, RG7 3PW No objections</td> <td><b>Approved</b></td> <td>15/02/19</td> </tr> <tr> <td><b>18/03266/LBC2</b></td> <td>2 Mortimer Hill, The Street, Mortimer, Reading, RG7 3PW No objections.</td> <td><b>Approved</b></td> <td>15/02/19</td> </tr> </tbody> </table> <p><b>To receive any further decisions made following date of this Agenda.</b></p>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	<b>19/00312/NONMAT</b>	49 Stephens Close, Mortimer Common, Reading, Berkshire <u>SMPC Comments</u> SMPC had no objections to the original planning application (16/16/03348/FULD)	<b>Approved</b>	21/02/19	<b>18/03265/FULD</b>	2 Mortimer Hill, The Street, Mortimer, Reading, RG7 3PW No objections	<b>Approved</b>	15/02/19	<b>18/03266/LBC2</b>	2 Mortimer Hill, The Street, Mortimer, Reading, RG7 3PW No objections.	<b>Approved</b>	15/02/19	MD		
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<b>18/524.</b>	<p><b>To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 80%;">1. HMRC – Month 11 (February) 2018/2019 PAYE/NIC.</td> <td style="text-align: right;">£864.40</td> </tr> <tr> <td>2. Salaries &amp; Wages – Mth. 11 – 2018 (February) Note: this figure includes a Direct Debit for the pension element</td> <td style="text-align: right;">£3,278.85</td> </tr> </tbody> </table>	1. HMRC – Month 11 (February) 2018/2019 PAYE/NIC.	£864.40	2. Salaries & Wages – Mth. 11 – 2018 (February) Note: this figure includes a Direct Debit for the pension element	£3,278.85	Clerk														
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<b>18/525.</b>	<p><b>Finance - To resolve to agree accounts for payment:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 80%;">1. C&amp;D Facilities – cutting hedge back at West End Road car park – inc. VAT</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>2. C&amp;D Facilities – works to cricket outfield – inc. VAT</td> <td style="text-align: right;">£570.00</td> </tr> <tr> <td>3. Oliver Signs – 2000 SMPC Spring newsletters – inc. VAT</td> <td style="text-align: right;">£350.78</td> </tr> <tr> <td>4. Oliver Signs – A0 Correx advert board for Car Park Consultation – inc. VAT</td> <td style="text-align: right;">£40.80</td> </tr> <tr> <td>5. Burghfield Parish Council – Hire charge village hall 13<sup>th</sup> March 2019</td> <td style="text-align: right;">£31.00</td> </tr> <tr> <td>6. Dads Shop – refuse bags and ties – inc. VAT</td> <td style="text-align: right;">£4.79</td> </tr> <tr> <td>7. Englefield Estate – Rent for Cemetery 25/3/19-23/6/2019</td> <td style="text-align: right;">£62.50</td> </tr> <tr> <td>8. 1<sup>st</sup> Burghfield Scouts – distribution of February newsletter</td> <td style="text-align: right;">£171.40</td> </tr> <tr> <td>9. L. Hannawin – Outlook 365 Business licence renewal 2019-2020</td> <td style="text-align: right;">£189.60</td> </tr> </tbody> </table>	1. C&D Facilities – cutting hedge back at West End Road car park – inc. VAT	£180.00	2. C&D Facilities – works to cricket outfield – inc. VAT	£570.00	3. Oliver Signs – 2000 SMPC Spring newsletters – inc. VAT	£350.78	4. Oliver Signs – A0 Correx advert board for Car Park Consultation – inc. VAT	£40.80	5. Burghfield Parish Council – Hire charge village hall 13 <sup>th</sup> March 2019	£31.00	6. Dads Shop – refuse bags and ties – inc. VAT	£4.79	7. Englefield Estate – Rent for Cemetery 25/3/19-23/6/2019	£62.50	8. 1 <sup>st</sup> Burghfield Scouts – distribution of February newsletter	£171.40	9. L. Hannawin – Outlook 365 Business licence renewal 2019-2020	£189.60	
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	10. SUEZ Recycling – February service charges – inc. VAT [DD]                      £131.11	
<b>18/526.</b>	<b>To receive the Clerk’s report (for information only).</b>	Clerk
<b>18/527.</b>	<b>To receive Correspondence (for information only).</b> 1. Email from West Berkshire Council (WBC) providing a Guidance on Parish and Town Elections 2. Email from WBC confirming that the Notice of Elections will be published on the 15 <sup>th</sup> March and “purdah” will commence on that date. 3. Email from HALC providing details on the consultation ‘Introducing a Deposit Return Scheme (DRS) in England, Wales and Northern Ireland’ which runs until 13th May 2019. 4. Email from NAG sending through the minutes from the meeting held on January 16 <sup>th</sup> . 5. Email from WBC giving notification of the District Parish Conference on Thursday 14th March 2019 6. Email from Mortimer Village Partnership extending an invitation for Parish Council representative(s) to attend their AGM on 23rd March 2019 at 4:30pm in the Community Centre.	Clerk
<b>18/528.</b>	<b>Items for Communicating and newsletter</b>	DK
<b>18/529.</b>	<b>To receive Minor Matters (for information only)</b>	MD
<b>18/530.</b>	<b>To receive any future Agenda Items</b>	MD

L.Hannawin, Parish Clerk  
7<sup>th</sup> March 2019

**Members of the public and press are welcome to attend.**