



Stratfield Mortimer Parish Council
All Members of the Council are Summoned to attend the
Parish Council Meeting
on Thursday 11th April 2019 at 7:30pm
at the Methodist Church Hall, West End Road, Mortimer

PART I	<u>Item Detail</u>	
19/531.	Public Questions.	MD
19/532.	To receive any apologies for absence.	MD
19/533.	Declarations of Interest. To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.	MD
19/534.	To resolve to APPROVE the Minutes of the Parish Council Meeting of 14th March 2019.	MD
19/535.	To receive an update on actions taken from the previous Parish Council meetings.	Clerk
19/536.	To receive and approve the Income and Expenditure Report and Balance Sheet to 28 th February 2019.	RFO
19/537.	To Resolve that:- a) the requests for grants be considered on a case by case basis b) any award of grants, under s137 or other powers, be notified to the bodies or individuals concerned	Clerk
19/538.	To receive and APPROVE the updated Committee Terms of Reference as discussed at Full Council on the 14 th March 2019.	MD
19/539.	To Resolve that:- a) the schemes listed in the Appendix be investigated further in order to determine a budget cost and a scheme outline ready for public consultation later in the year. b) the appropriate budget provision is made for the costs associated with such investigations c) the Planning Working Party takes these matters forward	PW
19/540.	To receive and ADOPT the Safeguarding and Diversity and Inclusion policies for the tennis courts.	MD
19/541.	To RESOLVE to formally request West Berkshire to start the process of transferring the ownership of the library to the Parish Council.	PW
19/542.	To AGREE the agenda for the Annual Parish Meeting	MD
19/543.	To AGREE a response to WBC's consultation on a Traffic Regulation Order proposing parking restrictions in The Street.	MD
19/544.	To AGREE a response to the consultation on the Proposal to form a Federation of St Mary's and St John's schools.	MD
19/545.	To AGREE a response to the application for variation in licencing at the Horse and Groom.	MD
19/546.	To receive a report on the changes in the SMPC Cemetery Regulations and Guidelines.	JB
19/547.	To receive a report from West Berkshire District Conference.	NC

Stratfield Mortimer Parish Council

19/548.	To receive District Councillors' Reports.	MD																												
19/549.	To note the meetings that have taken place of the following committees and to receive the draft minutes: Fairground and Cemetery 21st March, 2019 Planning 28th March, 2019	MD																												
19/550.	<p>To receive planning decisions and information from West Berkshire Council.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 25%;"><u>Application</u></th> <th style="text-align: left; width: 45%;"><u>Address</u></th> <th style="text-align: left; width: 15%;"><u>Decision</u></th> <th style="text-align: left; width: 15%;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>19/00123/ADV</td> <td>Horse and Groom, The Street Mortimer Common, Reading RG7 3RD</td> <td>Approved</td> <td>18/03/19</td> </tr> <tr> <td></td> <td colspan="3"><u>SMPC Comments</u> The Committee had a strong objection to the highlighting of the Fairground car park in the block plan as this is not the property of the public house but that of the Fairground Trust, who lease it to the Parish Council; neither had been consulted about the application. There is no reason why this area should be included in the application. [REMOVED FROM PLANS] The Committee also strongly objected to the proposed 'V' shaped POS sign (sign 8) on the roadside opposite the Horse and Groom. The placement very near the entrance to the car park would block the sightlines for drivers pulling out onto The Street and be a serious hazard. The public car park serves users of the Fairground, the Community Centre, parents of children attending St John's Infants school and the public in general and is in constant use. The Committee was also noted that the placement of this sign would need the permission of the landowner (assumed to be WBC Highways) and it was thought that no approach had been made, despite the application form (in section 10) stating that permission had been obtained. In addition, the Committee noted that the placement of the sign would give the misleading impression that the car park was the property of the Horse and Groom. [REMOVED FROM PLANS] The Committee supported Highways concern to the proposed placement of A-frame advertising boards as they were a hazard on the pavement and caused obstruction to pedestrian traffic. The Committee had no objections to the proposed rebranding on the exterior of the public house or the replacement of the hanging sign on the existing gibbet post. [REMOVED FROM PLANS]</td> </tr> <tr> <td>19/00169/HOUSE</td> <td>76 Victoria Road, Mortimer Common, Reading RG7 3XQ</td> <td>Approved</td> <td>21/03/19</td> </tr> <tr> <td></td> <td colspan="3">No objections</td> </tr> <tr> <td>19/00264/FULD</td> <td>6 Victoria Road, Mortimer Common, Reading RG7 3SE</td> <td>Approved</td> <td>26/03/19</td> </tr> <tr> <td></td> <td colspan="3"><u>SMPC Comments:</u> The Committee had strong objections to the changes to the rear roof elevations and preferred the original proposed low pitch roof as this would retain the local vernacular of the street and comply with the SMPC NDP Policy GD5 Building & Design Style "which respect and are in sympathy with the rural vision of Mortimer and the vernacular style of the surrounding homes". The Committee noted that the glazing</td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	19/00123/ADV	Horse and Groom, The Street Mortimer Common, Reading RG7 3RD	Approved	18/03/19		<u>SMPC Comments</u> The Committee had a strong objection to the highlighting of the Fairground car park in the block plan as this is not the property of the public house but that of the Fairground Trust, who lease it to the Parish Council; neither had been consulted about the application. There is no reason why this area should be included in the application. [REMOVED FROM PLANS] The Committee also strongly objected to the proposed 'V' shaped POS sign (sign 8) on the roadside opposite the Horse and Groom. The placement very near the entrance to the car park would block the sightlines for drivers pulling out onto The Street and be a serious hazard. The public car park serves users of the Fairground, the Community Centre, parents of children attending St John's Infants school and the public in general and is in constant use. The Committee was also noted that the placement of this sign would need the permission of the landowner (assumed to be WBC Highways) and it was thought that no approach had been made, despite the application form (in section 10) stating that permission had been obtained. In addition, the Committee noted that the placement of the sign would give the misleading impression that the car park was the property of the Horse and Groom. [REMOVED FROM PLANS] The Committee supported Highways concern to the proposed placement of A-frame advertising boards as they were a hazard on the pavement and caused obstruction to pedestrian traffic. The Committee had no objections to the proposed rebranding on the exterior of the public house or the replacement of the hanging sign on the existing gibbet post. [REMOVED FROM PLANS]			19/00169/HOUSE	76 Victoria Road, Mortimer Common, Reading RG7 3XQ	Approved	21/03/19		No objections			19/00264/FULD	6 Victoria Road, Mortimer Common, Reading RG7 3SE	Approved	26/03/19		<u>SMPC Comments:</u> The Committee had strong objections to the changes to the rear roof elevations and preferred the original proposed low pitch roof as this would retain the local vernacular of the street and comply with the SMPC NDP Policy GD5 Building & Design Style "which respect and are in sympathy with the rural vision of Mortimer and the vernacular style of the surrounding homes". The Committee noted that the glazing			MD
<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>																											
19/00123/ADV	Horse and Groom, The Street Mortimer Common, Reading RG7 3RD	Approved	18/03/19																											
	<u>SMPC Comments</u> The Committee had a strong objection to the highlighting of the Fairground car park in the block plan as this is not the property of the public house but that of the Fairground Trust, who lease it to the Parish Council; neither had been consulted about the application. There is no reason why this area should be included in the application. [REMOVED FROM PLANS] The Committee also strongly objected to the proposed 'V' shaped POS sign (sign 8) on the roadside opposite the Horse and Groom. The placement very near the entrance to the car park would block the sightlines for drivers pulling out onto The Street and be a serious hazard. The public car park serves users of the Fairground, the Community Centre, parents of children attending St John's Infants school and the public in general and is in constant use. The Committee was also noted that the placement of this sign would need the permission of the landowner (assumed to be WBC Highways) and it was thought that no approach had been made, despite the application form (in section 10) stating that permission had been obtained. In addition, the Committee noted that the placement of the sign would give the misleading impression that the car park was the property of the Horse and Groom. [REMOVED FROM PLANS] The Committee supported Highways concern to the proposed placement of A-frame advertising boards as they were a hazard on the pavement and caused obstruction to pedestrian traffic. The Committee had no objections to the proposed rebranding on the exterior of the public house or the replacement of the hanging sign on the existing gibbet post. [REMOVED FROM PLANS]																													
19/00169/HOUSE	76 Victoria Road, Mortimer Common, Reading RG7 3XQ	Approved	21/03/19																											
	No objections																													
19/00264/FULD	6 Victoria Road, Mortimer Common, Reading RG7 3SE	Approved	26/03/19																											
	<u>SMPC Comments:</u> The Committee had strong objections to the changes to the rear roof elevations and preferred the original proposed low pitch roof as this would retain the local vernacular of the street and comply with the SMPC NDP Policy GD5 Building & Design Style "which respect and are in sympathy with the rural vision of Mortimer and the vernacular style of the surrounding homes". The Committee noted that the glazing																													

Stratfield Mortimer Parish Council

	<p>on the first/second floor north elevation had changed and not being symmetrical was aesthetically less pleasing than that on the approved application. The Committee also noted that the letter dated 26th January 2019 from the agent to WBC with regard to the proposed revision of wording under Condition 05: Ventilation, appeared confusing as the original decision notice appeared to reflect the same proposal (prior to occupation being replaced by prior to being brought into use).</p> <p>To receive any further decisions made following date of this Agenda.</p>	
19/551.	To RESOLVE to approve the monthly Direct Debit for the new Parish Council mobile phones contract.	Clerk
19/552.	<p>To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:</p> <p>1. HMRC – Month 12 (March) 2018/2019 PAYE/NIC. £864.40</p> <p>2. Salaries & Wages – Mth. 12 (March) 2018/2019 Note: this figure includes a Direct Debit for the pension element £3,278.85</p>	Clerk
19/553.	<p>Finance - To resolve to agree accounts for payment:</p> <p>1. SSE – Electricity charges at 4 March: Plot 2 – Fairground – inc. VAT 5% [DD] £63.44</p> <p>2. SSE – Electricity charges at 4 March: Plot 1 – Fairground – inc. VAT 5% [DD] £23.95</p> <p>3. WBC – Annual Re-charge for Grounds Maintenance Services 2018-19 – inc. VAT £463.30</p> <p>4. WBC – Quarterly Rent for Mortimer Library £812.50</p> <p>5. LTA Berkshire – LTA Venue Registration 2018/2019 £200.00</p> <p>6. British Telecom – Statement for quarter Sept-Dec on landline, mobile and broadband - inc. VAT [DD] £372.27</p> <p>7. Pro Vision – Professional Ecology Survey & Report – inc. VAT £1,044.91</p> <p>8. C&D Facilities – Ground Maintenance (Fairground & Cemetery) March 2019 – inc. VAT £774.00</p> <p>9. Dad’s Shop – Cable ties and refuse bags – inc. VAT £15.58</p> <p>10. L. Hannawin – mileage to Greenham Common for Clerk’s Forum £10.80</p> <p>11. L. Hannawin – top up for Custodian’s mobile £20.00</p> <p>12. Unity Trust Bank – charges for processing cheques (Jan-March 2019) [DD] £1.40</p> <p>13. Mortimer (St. John’s) Hall Management – hire fee for 29th April 2019 £44.00</p> <p>14. CIA Fire & Security – Installation of LTA Access Control System on Tennis Courts – inc. VAT £4,126.68</p> <p>15. SJ Stephens Associates – annotated Tree Constraints Plan for Mortimer Station car park plan – inc. VAT £414.00</p> <p>16. SUEZ – Fairground refuse collection March 2019 – inc. VAT [DD] £130.19</p>	Clerk

Stratfield Mortimer Parish Council

	17. Institute of Cemetery & Crematorium Management - Annual Membership 2019-2020	£95.00	
19/554.	To receive the Clerk's report (for information only).		Clerk
19/555.	To AGREE the date of the next Full Council meeting.		MD
19/556.	To receive Correspondence (for information only). 1. Email from West Berkshire Council (WBC): Notification of West Berkshire District Council (Prohibition and restriction of waiting and loading, parking places and residents' parking) (consolidation) Order 2009 (Amendment No 28) Order 2019. 2. Email from WBC: Consultation on Proposed Traffic Regulation Order 2009 (Amendment No 29) Order 201[.] 3. Email from WBC – District Conference: Copy of presentations, Questions and Answers and Community Infrastructure Information (CIL). 4. Email from Sgt. Dan. Lond - Meeting on Wednesday 17th April 2019 at 7.30pm in Burghfield Hall regarding current Crime and ASB in the Burghfield & Mortimer areas.		Clerk
19/557.	Items for Communicating and newsletter		DK
19/558.	To receive Minor Matters (for information only)		MD
19/559.	To receive any future Agenda Items		MD
19/560.	Exclusion of Press and Public To pass a resolution to exclude members of the press and public from the meeting at Part II, items 19/561 and 19/562 on the Agenda, due to the confidential nature of the information being discussed		
PART II			
19/561.	To receive and update from the Garth Hall Working Party.		MD
19/562.	To receive a report on Fairground rent review and AGREE subsequent actions.		MD

L.Hannawin, Parish Clerk
5th April 2019

Members of the public and press are welcome to attend.