



Stratfield Mortimer Parish Council
All Members of the Council are Summoned to attend the
Parish Council Meeting
on Thursday 11th October at 7:30pm
at the Methodist Church Hall, West End Road, Mortimer

No.	<u>Item Detail</u>	
18/406.	Public Questions.	TR
18/407.	To receive any apologies for absence.	TR
18/408.	Declarations of Interest. To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.	TR
18/409.	To resolve to APPROVE the Minutes of the Parish Council Meeting of 13 th September 2018.	TR
18/410.	To receive an update on actions taken from the previous Parish Council meetings.	Clerk
18/411.	To receive and APPROVE the Income and Expenditure Report and Balance sheet for August 2018.	RFO
18/412.	To receive a report on the pavement outside the Café and Estate Agents on Victoria Road and RESOLVE to agree to progress with one of the following options:- a) Do nothing, b) Reduce the length of the lowered pavement/layby at the eastern end and enter into negotiations to construct a dropped kerb at the western end or c) Raise the existing pavement/layby up to the height of the surrounding pavements.	CL
18/413.	To receive a report on the village noticeboards and RESOLVE to agree the purchase as recommended by the Roads, Footpaths and Commons Committee on the 11th September 2018.	JB
18/414.	To RESOLVE to agree that up to £3600.00 of the unallocated budget of Roads, Footpaths and Commons Committee is transferred to a separate budget item under that committee, for the purchase of a basic SID as agreed at the Roads, Footpaths and Commons committee meeting on the 11th September 2018.	RFO CL
18/415.	To RESOLVE to agree an additional budget of £500 for Cemetery general maintenance to cover boundary and fence work and a replacement noticeboard.	JB
18/416.	To RESOLVE that the Clerk, in conjunction with a nominated Councillor, be delegated to respond to the draft West Berkshire 2036 Vision.	Clerk
18/417.	To RESOLVE to agree that Stratfield Mortimer Parish Council will hold a Public Forum in November 2018, on footpaths and public rights of way within the Parish of Stratfield Mortimer.	KJ
18/418.	To RESOLVE to agree to buy a Christmas Tree to be placed on The Fairground.	Clerk
18/419.	To review potential nominees for the WBC Annual Community Champion Awards and AGREE on SMPC nominations.	Clerk
18/420.	To receive District Councillors' Reports.	TR
18/421.	To note the meetings that have taken place of the following committees	TR

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	<p>and to receive the draft minutes: Roads, Footpaths and Commons 11th September 2018 Planning 13th September 2018</p>																													
<p>18/422.</p>	<p>To receive planning decisions and information from West Berkshire Council.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>Application</u></th> <th style="text-align: center;"><u>Address</u></th> <th style="text-align: center;"><u>Decision</u></th> <th style="text-align: center;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>18/02235/AGRIC</td> <td>Butlers Land Farm, Mortimer, Reading, RG7 2AG</td> <td>Prior Approval is required</td> <td>26/09/18</td> </tr> <tr> <td colspan="4"><u>SMPC Comments</u></td> </tr> <tr> <td colspan="4">The planning application was noted and there were no objections.</td> </tr> <tr> <td>18/00477/FULD</td> <td>Land adjacent to 1A King Street, Mortimer Common, Reading</td> <td>Refused</td> <td>03/10/18</td> </tr> <tr> <td colspan="4"><u>SMPC Comments</u></td> </tr> <tr> <td colspan="4"> <p>08/03/18: SMPC strongly objected: proposed plans, and particularly the roof design, does not fit in with the local vernacular; scale and height of the building is not appropriate to surrounding environment; grave concerns with regards to the planned delivery arrangements for the shop.</p> <p>26/06/18: Strongly object on the grounds that the SMPC Planning Committee do not feel that concerns have been addressed with regards to:</p> <ul style="list-style-type: none"> - the planned delivery arrangements for the shop and support Highways comments (of 1st March 2018) and their reason for recommending refusal. We repeat our comments from our meeting on 8th March 2018, "There are grave concerns with regards to the planned delivery arrangements for the shop which would involve articulated vehicles reversing near pedestrians, a road junction, a narrow pathway and a bus stop. In addition, there is no guarantee that the delivery vehicles would arrive from the stated direction, in which case they would be facing the wrong way as shown by plans. Finally, there is a strong possibility that car owners will use the delivery layby as a parking bay which would inhibit any delivery." The existing delivery arrangements as approved in application 09/00200/FULD remain the preferred option of the Committee. - the Road Safety Audit leads to three recommendations. The Committee believes that with regard to these: 5.1 (Parking and Loading Restrictions) will be impossible to enforce; 2 it is not clear there is sufficient space for a 2metre wide footpath; and 5.3 there is no suitable location for a dropped crossing point to the east of the store because of the nearness of the West End Road junction. The current crossing point is opposite the bus stop and is much used, movement of this will cause much inconvenience to the public. - there is concern the amended layout shows a decrease in the number of retail parking spaces available to the shop during the day at present there is no restriction to </td> </tr> </tbody> </table>	<u>Application</u>	<u>Address</u>	<u>Decision</u>	<u>Date</u>	18/02235/AGRIC	Butlers Land Farm, Mortimer, Reading, RG7 2AG	Prior Approval is required	26/09/18	<u>SMPC Comments</u>				The planning application was noted and there were no objections.				18/00477/FULD	Land adjacent to 1A King Street, Mortimer Common, Reading	Refused	03/10/18	<u>SMPC Comments</u>				<p>08/03/18: SMPC strongly objected: proposed plans, and particularly the roof design, does not fit in with the local vernacular; scale and height of the building is not appropriate to surrounding environment; grave concerns with regards to the planned delivery arrangements for the shop.</p> <p>26/06/18: Strongly object on the grounds that the SMPC Planning Committee do not feel that concerns have been addressed with regards to:</p> <ul style="list-style-type: none"> - the planned delivery arrangements for the shop and support Highways comments (of 1st March 2018) and their reason for recommending refusal. 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	<p>customers parking in the residential spaces but the current plan segregates the customers' and residents' parking;</p> <p>- the vehicle tracking plan as submitted is wrong when compared to the site layout drawings and illustrates the lack of manoeuvrability and no real turning room for retail customer parking.</p> <p>- the proposed grey metal roof design does not fit in with the local vernacular as per policy GD5 of the Neighbourhood Development Plan.</p> <p>To receive any further decisions made following date of this Agenda.</p>																																											
18/423.	<p>To receive and note a summary of payments made with authorisation of Chairman or Vice-Chairman:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">1</td> <td style="width: 75%;">Salaries & Wages – Mth. 6 – 2018 (September) Note: this figure includes a Direct Debit for the pension element</td> <td style="width: 20%; text-align: right;">£3,452.40</td> </tr> <tr> <td>2</td> <td>PBL Poppy Appeal – 3 x Silhouettes for Remembrance Day 2018</td> <td style="text-align: right;">£750.00</td> </tr> <tr> <td>3</td> <td>C & D Facilities – Grounds Maintenance (July & August) - inc. VAT</td> <td style="text-align: right;">£1440.67</td> </tr> </table>	1	Salaries & Wages – Mth. 6 – 2018 (September) Note: this figure includes a Direct Debit for the pension element	£3,452.40	2	PBL Poppy Appeal – 3 x Silhouettes for Remembrance Day 2018	£750.00	3	C & D Facilities – Grounds Maintenance (July & August) - inc. VAT	£1440.67	Clerk																																	
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18/424.	<p>Finance - To resolve to agree accounts for payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">1</td> <td style="width: 75%;">HMRC – Month 6 2018/2019 PAYE/NIC</td> <td style="width: 20%; text-align: right;">£805.66</td> </tr> <tr> <td>2</td> <td>SUEZ Recycling –Fairground waste collection August 2018 – inc. VAT (DD)</td> <td style="text-align: right;">£119.62</td> </tr> <tr> <td>3</td> <td>SSE – Southern Electric – Fairground Plot 1 inc. VAT (5%) DD</td> <td style="text-align: right;">£14.47</td> </tr> <tr> <td>4</td> <td>SSE – Southern Electric – Fairground Plot 2 inc. VAT (5%) DD</td> <td style="text-align: right;">£337.82</td> </tr> <tr> <td>5</td> <td>SSE – Southern Electric – Fairground Car Park inc. VAT (5%) DD</td> <td style="text-align: right;">£14.93</td> </tr> <tr> <td>6</td> <td>Oliver Signs – Printing Autumn newsletter inc. VAT</td> <td style="text-align: right;">£350.78</td> </tr> <tr> <td>7</td> <td>BALC – Course fee for 'The Knowledge for Clerks' inc. VAT</td> <td style="text-align: right;">£81.60</td> </tr> <tr> <td>8</td> <td>British Telecom – telephone charges 3rd Quarter inc. VAT DD</td> <td style="text-align: right;">£366.45</td> </tr> <tr> <td>9</td> <td>M. Dennett – Fencing rails for Fairground</td> <td style="text-align: right;">£19.44</td> </tr> <tr> <td>10</td> <td>Pro Vision – Mortimer Station (period 31.5.18-21.9.18) inc. VAT</td> <td style="text-align: right;">£1,728.50</td> </tr> <tr> <td>11</td> <td>PKF Accountants – Annual Governance & Accountability Return for year end 31 March 2018 – inc. VAT</td> <td style="text-align: right;">£480.00</td> </tr> <tr> <td>12</td> <td>C&D Facilities – cutting gorse alongside Badger's Croft – inc. VAT</td> <td style="text-align: right;">£78.00</td> </tr> <tr> <td>13</td> <td>C&D Facilities – grass cutting for September (Fairground & Cemetery) inc. VAT</td> <td style="text-align: right;">£720.33</td> </tr> <tr> <td>14</td> <td>Dad's Shop – top soil, seeds & dustpan set inc. VAT</td> <td style="text-align: right;">£35.49</td> </tr> </table>	1	HMRC – Month 6 2018/2019 PAYE/NIC	£805.66	2	SUEZ Recycling –Fairground waste collection August 2018 – inc. VAT (DD)	£119.62	3	SSE – Southern Electric – Fairground Plot 1 inc. VAT (5%) DD	£14.47	4	SSE – Southern Electric – Fairground Plot 2 inc. VAT (5%) DD	£337.82	5	SSE – Southern Electric – Fairground Car Park inc. VAT (5%) DD	£14.93	6	Oliver Signs – Printing Autumn newsletter inc. VAT	£350.78	7	BALC – Course fee for 'The Knowledge for Clerks' inc. VAT	£81.60	8	British Telecom – telephone charges 3 rd Quarter inc. VAT DD	£366.45	9	M. Dennett – Fencing rails for Fairground	£19.44	10	Pro Vision – Mortimer Station (period 31.5.18-21.9.18) inc. VAT	£1,728.50	11	PKF Accountants – Annual Governance & Accountability Return for year end 31 March 2018 – inc. VAT	£480.00	12	C&D Facilities – cutting gorse alongside Badger's Croft – inc. VAT	£78.00	13	C&D Facilities – grass cutting for September (Fairground & Cemetery) inc. VAT	£720.33	14	Dad's Shop – top soil, seeds & dustpan set inc. VAT	£35.49	TR
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18/425.	To receive an update on the Beacon Lighting Working Party.	MD																																										
18/426.	To receive the Clerk's report (for information only).	Clerk																																										
18/427.	To receive Correspondence (for information only).	Clerk																																										

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	<ol style="list-style-type: none">1 Email from West Berkshire Council: invitation and agenda for the District Parish Conference being held on the 6th November.2 Email from GWR: Invitation to apply for Customer and Communities Improvement funding.3 Email from West Berkshire Library Service: request for contributions.	
18/428.	Items for Communicating and newsletter	DK
18/429.	To receive Minor Matters (for information only)	TR
18/430.	To receive any future Agenda Items	TR

L.Hannawin, Parish Clerk
4th October 2018

Members of the public and press are welcome to attend.