



Stratfield Mortimer Parish Council
All Members of the Council are Summoned to Attend the
Parish Council Meeting
on Thursday 13th April 2017 at 7:30pm
at the Methodist Church Hall, West End Road, Mortimer

| No. | <u>Item Detail</u> | | Time | Mins | | | | | | | | | | | | | | | | |
|--------------------|---|--------------------|----------------|-----------------|-------------|----------------|--|----------|----------|----------------|--|----------|----------|----------------|---|----------|----------|----|------|---|
| Part I | | | | | | | | | | | | | | | | | | | | |
| 17/001 | Public Questions | MD | 7:30 | 10 | | | | | | | | | | | | | | | | |
| 17/002 | To receive any apologies for absence | MD | 7:40 | 1 | | | | | | | | | | | | | | | | |
| 17/003 | <p>Declarations of Interest</p> <p>To receive from Members, in respect of any items included on the agenda for this meeting, disclosure of any interests in line with the Parish Council's Code of Conduct and gifts and hospitality in line with Government legislation.</p> <p><i>Members are reminded that if they declare an interest they must leave immediately after having made representations, given evidence or answered questions and before the debate starts unless he/she has obtained a dispensation.</i></p> | MD | 7:41 | 1 | | | | | | | | | | | | | | | | |
| 17/004 | To resolve to approve the Minutes of the Parish Council Meeting of 9th March 2017 | MD | 7:42 | 3 | | | | | | | | | | | | | | | | |
| 17/005 | To receive Clerk's Financial Report on February 2017 Financial A/Cs | RFO | 7:45 | 5 | | | | | | | | | | | | | | | | |
| 17/006 | <p>To receive Committee Meeting minutes of:</p> <p>1 Planning Committee – 9th March 2017 & 28th March 2017</p> <p>2 NDP Community Projects Committee – 6th March & 3rd April 2017</p> <p>3 Communications Committee – 30th March 2017</p> | MD | 7:50 | 5 | | | | | | | | | | | | | | | | |
| 17/007 | <p>To receive planning decisions and information from West Berkshire Council</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Application</u></th> <th style="text-align: left;"><u>Address</u></th> <th style="text-align: left;"><u>Decision</u></th> <th style="text-align: left;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>17/00094/HOUSE</td> <td>39 The Avenue Mortimer Common RG7 3QU SMPC had no Objections</td> <td>Approved</td> <td>09/03/17</td> </tr> <tr> <td>17/00119/HOUSE</td> <td>2 Strawberry Fields Mortimer RG7 3WS SMPC had no overall objection but expressed concern over the actual installation of the flue.</td> <td>Approved</td> <td>24/03/17</td> </tr> <tr> <td>17/00239/HOUSE</td> <td>36 Windmill Road Mortimer Common RG7 3RN SMPC had no Objections</td> <td>Approved</td> <td>27/03/17</td> </tr> </tbody> </table> <p>To receive any further decisions made following date of this Agenda</p> | <u>Application</u> | <u>Address</u> | <u>Decision</u> | <u>Date</u> | 17/00094/HOUSE | 39 The Avenue Mortimer Common RG7 3QU SMPC had no Objections | Approved | 09/03/17 | 17/00119/HOUSE | 2 Strawberry Fields Mortimer RG7 3WS SMPC had no overall objection but expressed concern over the actual installation of the flue. | Approved | 24/03/17 | 17/00239/HOUSE | 36 Windmill Road Mortimer Common RG7 3RN SMPC had no Objections | Approved | 27/03/17 | AB | 7:55 | 3 |
| <u>Application</u> | <u>Address</u> | <u>Decision</u> | <u>Date</u> | | | | | | | | | | | | | | | | | |
| 17/00094/HOUSE | 39 The Avenue Mortimer Common RG7 3QU SMPC had no Objections | Approved | 09/03/17 | | | | | | | | | | | | | | | | | |
| 17/00119/HOUSE | 2 Strawberry Fields Mortimer RG7 3WS SMPC had no overall objection but expressed concern over the actual installation of the flue. | Approved | 24/03/17 | | | | | | | | | | | | | | | | | |
| 17/00239/HOUSE | 36 Windmill Road Mortimer Common RG7 3RN SMPC had no Objections | Approved | 27/03/17 | | | | | | | | | | | | | | | | | |
| 17/008 | To receive any update on Mortimer Library | MD | 7:58 | 5 | | | | | | | | | | | | | | | | |
| 17/009 | To receive any update on the NDP and receive and agree a paper on publicity timelines and proposals on publicity for the possible NDP Referendum | PW | 8:03 | 5 | | | | | | | | | | | | | | | | |

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|--------|--|-------|------|----|
| 17/010 | To receive a report on the draft Site Design Brief submitted by T.A. Fisher regarding M0R006 and the proposed process and timelines for consultation with the Parish Council and the Community. | Clerk | 8:08 | 5 |
| 17/011 | To receive a discussion paper from NDP Community Projects Committee on Traffic Management short term issues and agree a way forward. | PW | 8:13 | 5 |
| 17/012 | To receive District Councillors' written Reports and ask questions | ML/GB | 8:18 | 10 |
| 17/013 | To receive Clerk's Update (for information only) 1 Welcomed and went through induction of Lynn Hannawin as SMPC's new Administrative Assistant 2 Set up the SMPC Office infrastructure needed for our new Administrative Assistant 3 Upgraded our Broadband facility to Infinity and our phone contract with BT to take advantage of saving's offers. 4 Took 4 days holiday 5 Organised the installation of the new Playground area gates and responded to the MVP FaceBook report of an issue resulting from the closure speed of the gates, which had been correctly set to ROSPA recommendations, but needed slowing down even more. 6 Organised the repair of the Titan play equipment following the long delayed receipt of the ordered parts. 7 Completed February 2017 A/Cs 8 Met briefly with Mike Brook to discuss, in general, WBC's Library proposals towards meeting the part-costs for Mortimer Library. 9 Took 4 days leave to complete 2016-2017 leave entitlement 10 Posted items on Website and Facebook 11 Dealt with day-to-day public enquiries 12 Managed all the papers for Parish Council and Committee Meetings | Clerk | 8:28 | 3 |
| 17/014 | Garth Hall To receive an update on Garth Hall Progress | Clerk | 8:31 | 5 |
| 17/015 | Report on District Conference 21st March 2017 | JE | 8:36 | 5 |
| 17/016 | Finance - To resolve to agree accounts for payment: 1 BT – Telephone and Broadband charges for Jan–May 2017 inc VAT D.D. £378.02 2 Suez – Fairground waste collection – March 2017 inc VAT £107.35 3 AES Ltd – Installation of 2 x gates to Fairground Playarea inc VAT £2146.80 4 C&D Facilities – Fairground Gorse clearance work to Area B & D inc VAT £1600.00 5 Dads Shop – Jan-March 2017 Custodian sundries inc VAT £11.59 6 Institute of Cemetery & Crematorium Management – Annual subscription 2017/2018 £90.00 | MD | 8:41 | 3 |

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|----------------|--|----------------|-------|------|----|
| | 7 Thames Valley Police – Part Funding for PCSO Jan-March 2017 | £1943.09 | | | |
| | 8 West Berkshire Council – Contribution to Willink L.C. 2016/17 | £10342.63 | | | |
| | 9 West Berkshire Council – Office Rental Qtr. 1 2017/18 | £750.00 | | | |
| | 10 West Berkshire Council – Annual re-charge for collection of Dog Waste | £634.92 | | | |
| | 11 H. Selwyn-Jones – Currys/PCWorld IT Systems purchases for Admin Assistant inc VAT | £676.46 | | | |
| | 12 H. Selwyn-Jones – CastleComms – Clerk’s laptop MOT and check to speed up performance | £90.00 | | | |
| | | <u>£766.46</u> | | | |
| 17/017 | To receive Correspondence (for information only) i. Latest update on the Library plans. ii. Questions & Answers re: District Conference 21 st March 2017 | | Clerk | 8:44 | 3 |
| 17/018 | To receive Minor Matters (for information only) | | MD | 8:47 | 5 |
| 17/019 | To receive any future Agenda Items | | MD | 8:52 | 4 |
| 17/020 | Exclusion of Press and Public To pass a resolution to exclude members of the press and public from the meeting at Part II, item 17/021 on the Agenda, due to the confidential nature of the information being discussed | | MD | 8:56 | 1 |
| Part II | | | | | |
| 17/021 | To receive a report from the Clerk and agree the Council’s position on a potential legal and financial matter. | | MD | 8:57 | 10 |

H. Selwyn-Jones (Parish Clerk)
07.04.2017